

Malak AL- Bitar

Personal Data

Nationality: Lebanese

Mobile: +961 71448792

Gender: Female

Email: malakbitar.mb12@gmail.com

Date of birth: June 12, 1997

Address: Beirut

Objective

I am seeking a competitive and challenging position, where I can invest my potentials and prove myself as a productive and hard-working person, widen my horizons and enrich my experience, and most importantly to grow professionally and personally.

Work Experience

Freelancer Arabic writer

Social article writer

Corrector for articles and novels

ongoing

Book your Book – online bookshop

Owner and manager

2019 - ongoing

Life Coaching Trainings

HOW TO STUDY

Training for students

2018 - ongoing

NEW YEAR NEW ME

Life coaching

Shouf national college

Math teacher

Grade 10 – 11 – 12

Simkanieh, Lebanon

2021 - 2022

Ajial El ghad

Math teacher

BP1-BP2-BT1-BT2-BT3

Simkanieh, Lebanon

2019 - 2021

Lebanon Red Cross – Youth department

Volunteer

Chouf Centre

2013

Achievement

Writer of a novel under publication

Education

**Lebanese University, Faculty of Education -
Deanery**
Master 2 – education

Forn el shebek – Lebanon
2021

Lebanese University,
Bachelor in Pure Math

Hadath – Lebanon
2019

Irfan High School,
Lebanese Bacalaureate in General Science

Simkanieh – Lebanon
2015

Centre Culturel Francais,
DEL F b1 Certificate (80/100)

Deir El Kamar – Lebanon
2013

Certifications & trainings

Ebdaa center
Trainer in the skills of academic excellence
and modern strategies in the study

**International
certification
2018**

Antoine university
Limitless – experience your breakthrough
Life coaching training with ISSA ASSAF

2018

Skills

Self-motivation, initiative with a high level of energy.
Able to inspire, comfort, build self-esteem
Excellent communication skill (children and parent oriented)
Ability to listen to children and parents
stress and time management ability

Languages:

	Read	Written	Spoken
Arabic	Excellent	Excellent	Excellent
French	Excellent	Very good	Very good
English	Good	Good	Good

Computer Skills:

Microsoft Excel, Word &
PowerPoint, team
Zoom, some online
teaching tools

Interests and Hobbies

Writing, reading, portrait artist

References

Recommendations and Certificates are available upon request