



CHARBEL KHOURY

computer science

PROFILE

As a computer science student, I have developed excellent

analytical and management skills through my degree as well as noticeable customer service and communication skills through my different jobs in the hospitality sector. In addition, I have gained personal and leadership skills by being a football academy coach, acting, and communicating with people of different ages and characters.

CONTACT

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Address

Mazraat Yachouh,

Nationality

Lebanese

Place of Birth

Kornet Chehwan

Date of Birth

26-03-2000

SKILLS

- Languages: Arabic (native), French & English: All written and spoken fluently.

Computer Literacy: Java, C++, IntelliJ, Easy68k, SQL, Assembly, Visual Studio, Logisim, Theory of computation, WordPress

Technical Skills: Microsoft Office, Omega, Photoshop, POS, Writing effective and professional Emails, All aspects of Internet Research.

Personal Skills: Leadership, Effective Communication, Time Management, Work under pressure, Effective Problem Solving, High level of Customer

EDUCATION

Lebanese Baccalaureate In Sociology And Economics, Public High School of Bikfaya, Bikfaya

Jan 2016 - Jul 2019

Bachelor In Computer Science, Lebanese Canadian University, Aintoura

Aug 2019 - Present

EXPERIENCE

Assistant Manager, Burger king, Jal El Dib

Jan 2020 - Present

- Assisted in training new employees, as well as the continuous training and following up on existing employees.
- Maintained high-quality food standards.
- Insured kitchen staff's compliance with all health code and sanitation requirements.
- Provided exceptional customer service.
- Responded to customer complaints quickly and resolved them effectively, in a friendly way.
- Maintained inventory of all needed supplies.
- Identified methods the restaurant can use to cut waste, decrease costs, and improve profits.
- Managed the work schedules of the restaurant's staff: kitchen & delivery drivers.
- Assigned employees with tasks to be completed each shift.
- Worked by Cash & Accounting Policies & Procedures: cash deposit, safe report, accounting report, cash drawer, spot check, bank deposit...

Team Member, Burger king, Elissar

Jan 2018 - Mar 2020

- Gave professional and fast service to the guests with high-quality standards.
- Been chosen Employee of the Month twice.

Kitchen staff - Cashier, PBF, Al Naccache

Mar 2019 - Mar 2021

Team Leader, Casa Di Pino, Al Naas

Jan 2018 - Dec 2020

- Coordinated all actions involving customers such as welcoming guests, ordering, and delivering food & beverages.
- Supervised financial transactions.

Care, Teamwork, Time
Management

Receptionist - Room Service, Zenotel, Bhersaf
Waiter - Bartender, Infinity Pool, Bhersaf

Jun 2017 - Dec 2018

Sous Chef, Patisserie Plaisir, Bikfaya

Jun 2016 - Jun 2017

Waiter - Bartender, Mont Blanc catering, Beit el Kiko

Jun 2015 - Jul 2017

REFERENCES

References available upon request

INTERNSHIPS

Web Development, Beirut In, Debayeh

Web Development Intern Using WordPress to Edit and Customize the Company Website