

RAYAN AL SAMMAK

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Highly motivated and driven fresh graduate, with a BA in Business Administration from Cardiff University, UK. I have +3 years of experience with telemarketing, and I am looking forward to growing my experience and stay devoted to providing my best to the workforce. Proficient in English language skills.

EXPERIENCE

2021- PRESENT

SOCIAL MEDIA PAGE MANAGER

CAKESNSHAPES.LB

- Reaching audience.
- Staying up to date with trends.
- Posting consistently and taking orders.
- Managing orders and logistics.
- Tracking expenses.

2017-2022

PAPER WRITING AND DESIGN PROJECTS

FREE LANCE

- Helping students with assignments.
- Helping university students with design projects.
- Helping with research.

2019-2022

TELEMARKETING

MVISION, USA.

- Helped companies of various industries drive revenue and sales.
- Called agents in USA and held appointments.
- Trained new employees.

2021-2022

TUTOR

AL AMAL TUTORING CENTER

- English instructor for all ages.
- After school assistance for high schoolers.
- Volunteer work for refugees.

EDUCATION

2019-2022

BA IN BUSINESS MANAGEMENT AND ADMINISTRATION.
MODERN UNIVERSITY OF BUSINESS AND SCIENCES (MUBS), LEBANON.

2019-2022

BA (HONS) IN BUSINESS AND MANAGEMENT STUDIES.
CARDIFF METROPOLITAN UNIVERSITY, UNITED KINGDOM.

2021-2022

BAKING AND DECORATING.
CIS COLLEGE, LEBANON.

2012-2017

HIGH SCHOOL DIPLOMA
CEDARS HIGH SCHOOL, LEBANON.

SKILLS

- Communication
- Problem-solving
- Proficient with computers
- Time management
- Oral and Written communication skills.
- Proficient with Microsoft Programs.
- Fluent in English and Arabic (Oral and Written).

REFERENCES

Available Upon Request.