Farah Saoud

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Arabic
English
French

Creativity
Organisation
Compassionate
Adaptable
Multi-tasking
Time-management

MS office
Algorithm
VB.Net
Database(Oracle, mySql)
Java
Php
Html/Css/Java Script
C++
UML/ merise

Experience

INTERNSHIP: Assistant project manager
Chamber of commerce and industry
Tripoli Lebanon
June 2019-September 2019
- provide technical and managerial assistance
- collaborate with all program team
- update and maintain programming software

DATA ENTRY - Volunteer
Zahrat al ajyal association
June - September (2018-2019-2020)
- managed data entry and database by updating the association members's information and schedules
- dealing with managers, employee, and volunteers via email and telephone
- ensuring the safety and security of the association's data system

HOME TEACHER
Tripoli Lebanon
2016-2023
- offer home-based lessons for Middle and high school students
- adaptation to schedules and organization of timetables
- manage students' behavior while developing and teaching behavioral strategies to support students' self-control
- work with many cases of LS department students

Education History

Bachelor of information system management
Institution: Tripoli University
Year of Graduation: 2022

Technical License - Computer Programming
Institution: National Pedagogical Institute of Technical Education IPNET
Year of Graduation: 2019

Technician Superior Diploma - MIS
Institution:Institute of Technical Education
Year of Graduation: 2018

PROJECTS

TriResto - PFE Technical License
Realization of 'TriResto' website which allows users to access of a variety of Lebanese restaurants, browse the menue (+Dishes of the day), book and order online.
Modeling language: UML
Programming language: PHP | Html & CSS | JavaScript | mySql

Military Dispensary - PFE Technician Superior Diploma
Creation of windows application which gives quick access to data stored in computer systems in order to improve the qualities of services provided.
Modeling language: Merise
Programming language: Visual Basic (vb.Net) | Microsoft Access | C++ | Java