

Ahmad Kiwan

Pharmacist

Seeking to work in a pharmacy position where I can improve my knowledge and my skills. Equipped with proven success in increasing the overall productivity by executing efficient processes that enhanced business workflows while reducing errors. Perform many tasks, including greeting the patients, help fill and label prescriptions, help make doctor phone calls, and patient calls regarding their maintenance medications.

✉ ahmadkiwan370@gmail.com

📞 76750108

📍 Saida, Lebanon

EDUCATION

Bachelor of Pharmacy Beirut Arab University/Beirut

09/2017 - Present

Beirut, Lebanon

WORK EXPERIENCE

Assistant Pharmacist Stagiaire Al Amin Pharmacy

06/2018 - 08/2018

Saida, Lebanon

Achievements/Tasks

- Under the supervision of a pharmacist processed prescriptions and refills in accordance with all legal requirements and regulations.
- Monitored and maintained inventory of medications and pharmaceuticals.
- Screened and referred any questions regarding medications, pharmaceuticals and health matters to pharmacist.
- Cleaned, and helped maintain, equipment and work areas, and sterilize glassware according to prescribed methods.

Assistant Pharmacist Stagiaire Al Madina Pharmacy

06/2019 - 08/2019

Saida, Lebanon

Achievements/Tasks

- Under the supervision of a pharmacist processed prescriptions and refills in accordance with all legal requirements and regulations.
- Monitored and maintained inventory of medications and pharmaceuticals.
- Screened and referred any questions regarding medications, pharmaceuticals and health matters to pharmacist.

Assistant Pharmacist Naghham Pharmacy

06/2021 - 03/2022

Saida, Lebanon

Achievements/Tasks

- Under the supervision of a pharmacist processed prescriptions and refills in accordance with all legal requirements and regulations.
- Monitored and maintained inventory of medications and pharmaceuticals.
- Screened and referred any questions regarding medications, pharmaceuticals and health matters to pharmacist.
- Cleaned, and helped maintain, equipment and work areas, and sterilize glassware according to prescribed methods.

SKILLS

Computer proficiency.

Communication skills.

Collaboration

Microsoft Office

Microsoft Excel

Billing

ORGANIZATIONS

Development for People and Nature Association (01/2022 - 06/2022)

Volunteer

CERTIFICATES

Coursera Certificate/Johns Hopkins University (01/2022 - 05/2022)

COVID-19 Contact Tracing

IC3 Digital Literacy Certification (07/2020 - 08/2020)

Key Applications - Living Online - Computing Fundamentals

Graphic Design Workshop (03/2015 - 05/2015)

Introductory level session in Adobe Photoshop & Illustrator

Computer Science Workshop (01/2015 - 03/2015)

Introductory level session in VB.net

LANGUAGES

Arabic

Native or Bilingual Proficiency

French

Native or Bilingual Proficiency

English

Native or Bilingual Proficiency

INTERESTS

Basketball

Ping Pong

Reading

Martial Arts

Exploring other cultures