

# Hussein Dhayne



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 Bourj Al Barajne, Beirut, Lebanon

## OBJECTIVE

An accounting student looking to gain the necessary experience to start a career in the business field by being exposed to diverse industries.

## SKILLS

- Microsoft Office
- Patient
- Detail Oriented
- Service Oriented
- Team-work
- Computer Literacy
- Research & Data entry

## EXPERIENCE

### DATA ENTRY ACCOUNTANT

Jabal Safi

September 2022 - Present

- Record purchase and sales invoices
- Ensure cash register is accurate
- Ensure bank accounts are reconciled

### SALES ASSOCIATE

LC Waikiki

2022

- Operating cash registers, financial transactions, and balancing drawers
- Directing customers to merchandise within the store

### DELIVERY DISPATCHER

Trust Delivery

2021

- Deliver products to customers
- Communicate with customers regarding any discrepancies

## EDUCATION

### BACHELOR'S OF BUSINESS ADMINISTRATION - ACCOUNTING & AUDITING

Lebanese University

2019 - 2023