

# MOHAMMAD MARWAN DALATY BANKING & FINANCE

#### **ABOUT**

I am a Banking & Finance
Graduate with strong
interpersonal skills, highly
creative and motivated to
help businesses acquire
and maintain clients long
term. I feel your
organization can benefit
greatly with the enthusiasm
that I can bring for success
to be achieved.

#### **NATIONALITY**

Lebanese

### PERSONAL SKILLS

- Excellent communication skills, fluent in 3 languages (English, Arabic, French)
- Strong interpersonal skills
- Time management and organization
- Microsoft office (Word, PowerPoint, and Excel).
- ICDL(international computer driving License)

# INTERESTS & HOBBIES

- Traveling for cultural learning
- Writing
- Hiking
- Swimming
- Gymnastics
- Reading

#### CONTACT DETAILS

- Mobile Phone: 0096171006021
- Email Address: mohamad\_dalaty@hot mail.com
- Home Address: Mount Lebanon, Lebanon
- Detailed Address: Doha Aaramoun, Fayyad street, Itani Building, First floor

#### DATE OF BIRTH

May 26, 1995

# WORK EXPERIENCE

# LEBANON AND GULF BANK SAL MAIN BRANCH

# 22 Jan-22 Feb (2016) | Beirut Downtown- Allenby Street

- · Internship passing all sections
- Maintained high levels of efficiency during training by taking detailed notes and asking questions.

#### **SUPERMARKET DALATY**

# (2014 - 2021) | Doha Aramoun -Mount Lebanon - Dalaty Street

- Applied strong leadership talents and problem solving skills (family business).
- supervised team of 7 staff members.

## BLOM BANK SAL HAMRA BRANCH

### 15 Nov-15 Dec (2016) | Beirut -Hamra - Abdul Aziz Street

- Increased training efficiency by working closely with supervisor and coworkers, asking questions, and giving honest feedback.
- Gained understanding of back office procedures by closely monitoring and analyzing.

#### ALFORNO GLOBAL FOODS SAL

# (August 2021) till this date | Chouaifat AlQoubbeh

#### **ACCOUNTING**

- Documenting the company's financial transactions
- Data entry
- Preserving and filing sales invoices and paperwork.
- Monitoring all of my coworkers' invoices.
- Reporting inventory movements and daily sales to the warehouse

# **ACADEMIC PROFILE**

#### BEIRUT ARAB UNIVERSITY

# BS Banking & Finance | Graduated June 2016

• Majored in Business (Banking & Finance).

#### CANADIAN HIGH SCHOOL

### Lebanese Baccalaureate | 2013

• Sociology & Economics Graduate