

SHARIF SHARIFZADA

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Summary

Organized and hard-working data analyst employee eager to apply time management and organizational skills in various environments with strong background in accounting and data analytics. Proficient in data processing, data mining algorithms. Seeking opportunities in the data analyst position to expand skills while facilitating company growth.

Skills

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| <ul style="list-style-type: none">• Data Summaries• BI Tool and System Design• Data Mining• Data Acquisition• Critical Thinking | <ul style="list-style-type: none">• Team Collaboration• Stress Tolerance• Decision Making• Problem-Solving• Analytical Thinking• Budgeting and finance |
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Project Experience

INNAB Business School | Baku, Azerbaijan
"Data Analytics" Bootcamp
11/2021 - 06/2022

- Gathered and organized data to analyze current industry trends and defined appropriate metrics and measurements to drive results with using
 - Advanced Excel
 - Oracle SQL
 - Power BI

Work Experience

Pickvisa.com | Baku, Azerbaijan
Financial Data Analyst
10/2022 – presenting

- Obtaining and verification customer data for financial analysis from the company's Abeona CRM system considering company's goals and financial standing
- Using soe advanced Excel formula functions such as sumifs, countifs, index(match), advanced filter, conditional formatting and some excel macros in daily different reconciliation operations
- Building data driven analysis and preparing visual reports on new development prospects and presenting financial results for Pickvisa, a start-up company, monthly in **Power BI**
- Reconcile transactions by comparing with the company's bank accounts related to income and expenses and making suggestions to the CRM team for implementation of corrections
- Cash flow, balance sheet reporting and continuous review under the direction of the financial manager

QSS Analytics | Baku, Azerbaijan
Power BI Mentor
09/2022 – 11/22

- Assessing, assisting, and encouraging the students in the learning process in the training programs
- Reviewing materials used in classes
- Explaining various topics, answering questions of the participants regarding to the topic

QSS Analytics | Baku, Azerbaijan
Business Intelligence Internship
08/2022 – 10/22

- Collecting and interpretation data (**Oracle SQL**)
- Turning data into the information with developing data visualizations, dashboards in **Power BI**
- Conducting exploratory data analysis
- Analyzing results, identifying patterns and trends in data sets

"Mobil Group" LLC | Baku, Azerbaijan
Junior Finance Specialist
01/2022 - 03/2022

- Assessed company spending and worked to reduce costs.
- Compiled and reviewed financial results and operational plans to communicate to company leaders.
- Monitored product cost and pricing to meet profit expectations while growing sales.
- Analyzed financial data to determine efficient use of resources.
- Analyzed sales activity to identify and correct cost errors or price discrepancies.
- Conducted monthly financial statements
- Ensured timely bank payments
- Updated accounts receivable and issue invoices
- Calculated and prepared checks for utilities, taxes and other payments

Mobil Group" LLC | Baku, Azerbaijan
Customs Broker
09/2021 - 12/2021

- Filed and documented incoming shipments in <https://www.e-gov.az/> with careful attention to detail and accuracy.
- Identified shipments requiring special handling based on value, size, documentation and country of origin.
- Processed and completed invoicing processes for timely and accurate billing of imports.
- Calculated exchange rates to monitor proper conversion of items.
- Determined and tracked taxes and processed payments on behalf of client using cash, check and credit card.

Education and Training

Academy of State Customs Committee of Azerbaijan | Azerbaijan
BBA in Economics
06/2019

Languages

Azerbaijani: First Language

English:  C1
Advanced

Certifications

- Junior Data Analyst, INNAB Business School - 2022
- Certified Junior Accountant, Economic Research & Training Centre (IATM) - 2021
- Commercial Banking, JPMorgan Chase - 2021
- Personal Development, "Cavan" Youth Development Program - 2019
- National Marketing Forum - 2018
- Diction Academy - 2018