

# JANASABRA

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A motivated Senior marketing student with a CGPA of 3.85/4.00 who aims to establish a challenging role for the necessary experience from your reputable company.

### **EXPERIENCE**

### NOVEMBER 2020 - PRESENT

### OWNER OF A SMALL BUSINESS, SKY BANDS

Manage social media operations of the business

Key Achievements: aimed to reach financial freedom while studying.

gained several skills; communication, customer service, financial management, marketing, sales, and problem solving

### **MAY 2022-PRESENT**

### SOCIAL MEDIA & MARKETING MANAGER, MGADGETS.LB

Responsibilities: Sales management, Data Entry, Managing social media accounts, customer assistance, content creation, customer service and communication, page feed and post designs, **through METABUSINESS SUITE.** 

#### September 2022

Certificate of Achievement, Digital Marketing Internship Programme, Girls in Marketing

### JUNE 2019 - AUGUST 2019

### CLASS MONITOR (PAID JOB), SMOC (SAINT MARY'S ORTHODOX COLLEGE)

Responsible for a class (kg3) in 2019 summer camp, including their trips, breaks, activities...

### JULY 2018 - AUGUST 2018

# RECEPTIONIST ASSISTANT (VOLUNTEER), AUBMC

Responsible for filling out patients' data in their medical profile (through AUBMC's system). In addition to paperwork of the CT scan department.

# June 2022- August 2022

### ACCOUNT MANAGER TRAINEE (INTERN), IDICO

Sales and marketing representative, assisting customers with publishing their ads, offering advertisements for industrial companies through emails and phone calls (cold calling)

### **EDUCATION**

### **ONGOING STUDIES:**

### SEPTEMBER 2020-JUNE 2023 (EXPECTED GRADUATION DATE)

### **BS IN MARKETING, LEBANESE AMERICAN UNIVERSITY**

Placed on the dean's distinction list for spring 2021,fall 2021-2022, spring 2022 semesters (CGPA 3.85/4.00) (major GPA 3.87/4.00)

Related Coursework: Intro to Marketing, Intro to Management, Neuromarketing, Consumer Behavior, Emarketing, Beginning in German, Financial accounting, Managerial accounting, Managerial finance, Managerial statistics, Business Law and Ethics, Microeconomics, Macroeconomics, IT Management

# DIGITAL MARKETING BASICS CERTIFICATION, GOOGLE DIGITAL GARAGE

Key Achievments: analytics and data insights, business strategy, content marketing, display advertising, E-Commerce, Email marketing, Local marketing, SEM, SEO, Web optimization

### **COMPLETED STUDIES:**

**JULY 2020** 

LEBANESE BACCALAUREATE, SAINT MARY'S ORTHODOX COLLEGE

Life Science

MAY 2014, 2016, 2018

DELF (DIPLÔME D'ÉTUDES EN LANGUE FRANÇAISE), FRENCH EMBASSY

Completed levels: A1, A2, B1

**JANUARY 2018-NO EXPIRATION DATE** 

YOUNG ENTREPRENEUR SHOWDOWN (YES), NOTRE DAME

**UNIVERSITY- LOUAIZE (NDU)** 

Certification of participation in YES that enhanced mymanagerial skills in growing personal business through their workshop.

APRIL 21 2022-MAY 21 2023

INBOUND MARKETING CERTIFICATION, HUBSPOT ACADEMY

Key Achievements: content creation, social promotion, converting and nurturing leads, marketing to customers

Certification code: 01319d9e32834bdbab8c893653598d3d

APRIL 2022 - NO EXPIRATION DATE

E- MARKETING CERTIFICATE, FORSA

Certificate ID: 523279

# **LANGUAGES**

- Fluency in Arabic and English
- Basic in French
- Beginner in German

# **SKILLS**

- Time management
- Customer service
- Communication and problem solving
- Leadership
- Detail oriented

- Computer literacy: Extensive knowledge of MS word, Excel, PowerPoint, Outlook
- Content creation
- Beginner in Graphic Design
- Beginner experience with Meta Business Suite