




Fadi Sarkis Saliba

Abu Dhabi, UAE 
+971 58 677 1641 or +961 71 749 621 
Fadi_saliba@hotmail.com 



OBJECTIVE

Seeking a challenging full or part time position in a professional working environment where my skills, experience and education can be further developed and effectively used to the benefit of the organization, in order to grow professionally, explore new horizon and face new challenges.



EDUCATION

Notre dame university-Barsa | Bachelor of Business Administration - Financial Engineering Emphasis

Sept. 2016 - Dec. 2019

- **Relevant Coursework:** financial modeling; financial risk analysis; futures and options; advanced derivatives; advanced investment; statistics; econometrics.

Antonine sister school-Khaldieh Zgharta | Lebanese Baccalaureate economy

Sept. 2012 – June 2013



EXPERIENCE

Beirut Stock Exchange| Internship

July-august 2019

- Learned how the stock exchange functions.
- Got a Thomson Reuters eikon version 4 certification

CHAFCO LEBANON| Internship-Accounting Assistant

June-August 2020

- Recorded and inserted journal entries in the company's system.
- Quantified impact of different accounting policies on business liquidity.
- Interweaved financial credentials and experience in engineering systems to define best practice mechanisms to gather, record, store and analyze data.

BLOM BANK s.a.l | Internship-Finance Department

September-December 2020



- Gained some experience and put classroom learning into real-world setting.
- Had a good time to use and develop my professional skills.
- Opportunity to learn from staffers and management at meeting, seminars, and others.

Waterland Resort | Receptionist

June-august 2019

Omega Security Techno Solution | Accountant

2022

- Good knowledge of Sage 50 accounting system.
- gained Some experience with sales invoice and costing concepts.
- capability to record these two concepts in the company accounting system.
- the importance of VAT system and the way to calculate it.
- Learn That petty cash is the money that you keep on hand to make small payments where you do not want to use a check or credit card.

SKILLS

☐ Communication

- Fluent in Arabic & English (Speaking & Writing)

☐ IT Skills

- MS Word, Excel, PowerPoint, Outlook, MATLAB, Visual basic and EViews.

☐ Job Specific Skills

- Interacts well with large & small groups
- Cooperates well with other departments
- Good in time management
- Accountability
- Excellent teamwork skills

☐ Personal/Interpersonal Qualities

- Accept Challenges positively
- Able to perform well under pressure
- Self-confident
- Adaptable to changing environment
- Respect other people opinions/differences



4_B REFERENCES

Available upon request