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**Vanessa BARCHA**  
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## Education

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- Master's in business administration, Saint-Joseph University, Faculty of Business Administration, Lebanon **2018-2020**
- Bachelor's in business administration, Saint-Joseph University, Faculty of Business Administration, Lebanon, ranked first among all USJ business students **2015-2018**
- Lebanese Baccalaureate, Collège des Sœurs des Saints Cœurs Bauchrieh, Lebanon (emphasis on economics and sociology, graduated with honors) **2000-2015**

## Experiences

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### **Social media assistant at Collège des Sœurs des Saints Cœurs** **November 2021-June 2022**

- Planned and executed paid promotions campaigns
- Managed social media accounts on the daily

### **Tutoring USJ business students** **2016-2022**

- Helped students learn and understand Mathematics, Statistics, Accounting, Finance, etc.

### **Intern at Chedid Re, claims department** **February 2020- June 2021**

- Reviewed and registered new claims
- Managed the settling and adjusting of claims

### **Intern at Deloitte and Touche M.E, audit department** **June-August 2017**

- Assisted in performing the analytical review of audit documents and identified accounting issues
- Reviewed client accounting and operating procedures and systems of internal control

### **Intern at SGBL, Direction Execution and Control of Credits department** **June-August 2016**

- Executed transfers from and to Beirut

## Skills

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- Mastery of office software: Microsoft Word, Excel, and PowerPoint
- Soft skills: creative and critical thinking, communication skills, teamwork, ability to work under pressure, attention to detail.

## Languages

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- Arabic, French, English

## Interests

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- Films and music
- Yoga