

Ali Fakih

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I am a graduate of the Lebanese University with a major of Management Information System or MIS. I am able to handle multiple tasks on a daily basis. I am always energetic and eager to learn new skills. I work well under pressure because I use the pressure to help me work more efficiently.

Skills

- ☐ Operating Systems
- ☐ Advanced Data Base
- ☐ Troubleshooting
- ☐ Technical Support
- ☐ Developer
- ☐ Programming
- ☐ Security
- ☐ Networking
- ☐ Microsoft Office Tools
- ☐ System Administration
- ☐ Computer Hardware-Setup

Languages

- ☐ English – Advanced
- ☐ Arabic – Native

Experience

IT Technical Support (Oct 2021 – April 2022)

Smart Home - Nabatieh,

- Maintain diverse hardware, software, and networks supporting 10+ users
- Determining the effective resolution by troubleshooting and analyzing computer system errors of moderate to difficult scope where analysis of situation requires an in-depth evaluation.
- Highly knowledgeable in PC setup and installation, as well as various peripherals, data entry, and updating.

Sales Manager (Jan 2019 - Jun 2021)

Rammal's Electronics – Odaysseh, Marjaayoun

- I am a link between the company and customers, show them the products and supplies that we have and explain to them in details about them and convince them to buy it.

- As I was following the feedback they make and prepare reports to submit them to the company in order to provide the best products

- Enter the sales on the system

Data & Sales Entry (Feb 2018 - Nov 2018)

Town Shop - Odaysseh, Marjaayoun

- Entering customer and account data from source documents within time limits.
- Compiling, verifying accuracy and sorting information to prepare source data for computer entry.

- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.

Education

Degree: Bachelor Degree in Management Information System

Lebanese University | Lebanon, Nabatieh

24 - August - 2021

Certificate: Google IT Support Professional

Google

02 - October – 2022

ACTIVITIES

- Cyber security
- E-commerce
- Data security
- Clothes
- Travel
- Learn about the customs and traditions of other countries