

HILDA BOUTROS

FINANCE

Gmail: hildaboutros@gmail.com

Mobile: +961 76 108 194

Beirut – Lebanon

“BECOME SO FINANCIALLY, SECURE THAT YOU FORGET THAT IT’S PAYDAY”

Education

- **August 2021 – June 2022:** Bridges of Opportunities program _ Injaz Lebanon
- **June 2021:** Youth Financial Literacy TOT _ UNICEF partners: AVSI and ANERA
- **June 2021:** Online Tutoring Training _ Hamdan Bin Mohammed Smart University
- **October 2020:** Digital Marketing _ Maharat mn Google program
- **2019 – 2021:** MBA in Finance and Financial Institutions _ Lebanese University Faculty of Economics and Business Administration – Tripoli 3rd branch
- **2016 _ 2019:** BS in Finance and Financial Institutions _ Lebanese University Faculty of Economics and Business Administration – Tripoli 3rd branch
- **February 2019:** Youth Match Employability Program
- **August 2019:** Swift Shift Public Speaking Interactive Workshop
- **2014 – 2015:** Lebanese Baccalaureate _ Zgharta Official High School

Professional Experience

- **October 2022:** Administrative Assistant _ Kinana Group
- **November 2021 - Present:** Financial Literacy Teacher _ Consultant: AVSI

- **October 2020 – Present:** Private Tutoring for all classes (agenda – subjects)
- **April 2018:** Online Sales _ MarketLine, Dora Branch
- **August 2017:** Trainee at Byblos Bank _ Headquarter Achrafieh, Zgharta Branch
- **December 2016:** Cashier at Al Amin Roasteries _ Zgharta Branch

Skills and Languages

- Fluent in Arabic, French and English well spoken and written
- Microsoft Office (word, excel, power point, outlook), Internet Navigation, SPSS, Kobo, Google (meet, forms, drive)
- Willing to learn, Motivated, organized, reliable, Serious

References

(Contact details available upon request)

- Jad Abdo, AVSI Foundation, +961 76 006 583, Jad.abdo@avsi.org.lb
- Rania Chiha Khattar, Byblos Bank, +961 3 046 886
- Zouhour Al Abyad, Doctor and Head of Finance Department at the Lebanese University Faculty of Economics and Business Administration 3rd Branch, +961 3 985 573