



Racha Ahmad Hijazi
Education and Assessment Specialist

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Experience:

- **Founder of Sawaa for Rehabilitation and Development Capacity Center (Sept. 2017- present)**
 - Assess and screen the needs of school's system to design the action plans and educational programs with academic objectives, tools and trainings.
 - Provide individual education plan and sessions in cooperation with the multidisciplinary team for students with special needs and learning difficulties.
 - Consult and train parents and school directors, administrators, teachers, staff etc.
 - Carry out administrative tasks including procurement, financial statements and payroll for multidisciplinary team.
 - Conduct various activities related to development skills for children (sensory motor skills, phonological awareness, auditory and visual awareness.
- **Consultancy of Quality Control officer: Qitabi 2 Project, with MSI - funded by USAID (JAN 2022 - Present).**
 - Lead training sessions on the administration of surveys and standardized assessments including early grade reading assessment (EGRA), early grade math assessment (EGMA), and curriculum-based assessment (CBA) prior to the start of data collection.
 - Oversee and organize the data collection, including schedule of visits and communication with school officials.
 - Ensure compliance with standard procedures and protocols for administering EGRA, EGMA and CBA tools and surveys by conducting observation of assessors during testing activities.
 - Provide additional training to assessors and supervisors as needed during field activities.
 - Ensure assessors meet established targets, and document instances where targets are not met.
 - Collect information related to the field activities, and provide regular field updates.
 - Make recommendations on improving the assessment activities.
- **Educational Counselling and special education Supervisor: Amel Institutions (March 2018- Dec. 2020)**
 - Assess and screen the needs of all educational and administrative teams to provide a quality of education.
 - Train counsellors, all directors and staff in the school on different educational, psychosocial and mental health topics.
 - Monitor and evaluate pedagogical methodologies and activities in eight schools through field visits and a distance with Google drive use.
 - Design, implement and evaluate MHPSS activities, tools and program to be followed by the counsellors in eight schools.
 - Assess and screen students' difficulties, educational, psychosocial and economic issues, then provide and manage action plan to intervene individual and group support activities.
- **Monitoring, evaluation and accountability in Ebdaa School for special needs and Kasir High School (Sept. 2017 till Sep 2020):**
 - Design action plans, and implement management system and educational programs based on needs assessment.
 - Adapt the curriculum, environment and tools for students with special needs (autism, mental retardation, learning disorders, etc.)
 - Monitor and evaluate the academic and rehabilitation objectives for students with special needs
 - Train teachers on the methodology of teaching the students with special needs.
- **Trainer : (Sept.2014 till present):**
 - Provide training related to education/ special education, assessment, PSS, PES, mental health and counselling.

- **Vocational educator- TS special education department: AM Institution (Sept. 2016 till Jun. 2021):**
 - Design the curriculum and plan the progression and the evaluation tools of this curriculum
 - Teach TS students to prepare didactic lessons in mathematics and science for student and other with special needs
- **Orthopédagogue: Ministry of Education and Higher Education with UNICEF: Project of inclusion in public schools using MTSS system (Feb.2018- Jun 2021).**
 - Monitor and evaluate behavior and academic plan (PBIS and RTI)
 - Plan and Provide individual and group intervention sessions (tier 2 and 3).
 - Plan lessons with the teachers (Co-Teaching): differentiated education (tier 1, live and remotely)
- **Member of the committee that accommodate official exams for students with special needs:**
(grd 9 and grd 12) Ministry of Education and Higher Education (May 2018- present)
- **Mathematics Educator for primary cycle: Al Safir High School (Sept. 2014- June 2017)**
- **Special Educator: LWAH NGO (June 2012 – August 2014)**

Education:

- PHD under preparation in Pedagogy.
- Research Masters in pedagogy and development, branch Special Education: Lebanese University (2019)
- Professional Masters in pedagogy and development, branch Special Education: Lebanese University (2012-2015)
- Teaching diploma in teaching Mathematics and Science for Primary Cycle: Lebanese University (2009-2012)

Certificates:

- Assessment on BDA – 2017
- Training of Trainer- Lebanese Scout Federation 2013, and TOT formation - IABC 2015.
- Mentoring and evaluation on Middle East Conference – GIZ NGO Jordan Amman 2018-2019.
- Mediation : LEAD program (strengthening women in decision making in the middle east_ - GIZ NGO, Jordan Dead sea – Lebanon : Himmana 2019
- Teams work (mobile team), communication skills, intervention of OP in public schools, MTSS system of inclusion, accommodation and adaptation curriculum, tools for e-Learning rehabilitation and evaluation, capacity building, leadership skills, stress management, positive thinking, decision making : USJ and MEHE (UNICEF project) 2019-2020
- Access and Engagement: AUL Perspective- British Council 2013
- The 18th Annual Science and Mathematics Educators Conference- AUB 2016
- Bangkok e-learning on information and communication technology in education- UNESCO 2013
- Motivating students in the classroom : the key of success / Little effort: high productivity / In- Service Teacher Training Program /Leadership Development - Haigazian University 2015
- Games for special needs – Right to play – 2012 (training for 1 year)
- Standards for preparing enrichment activities for successful and gifted students /Teaching Mathematics in view of global trends- Al Mabarar 2015
- NLP Workshop- Binaa NGO 2016
- Advanced Training Class- Interactive Education Technology 2011
- Gender – ABAAD 2018
- Promoting Women's Participation in Local Development / VAW shelters: - NCLW-CVM 2018
- L'approche Snoezelen- Beit Al Tabib – 2019

Extracurricular Activities:

- Municipal member at Ghazieh Municipality (2016- present): Head of women affairs committee, pedagogical and culture affairs committee in Ghazieh municipality: Responsible in write and evaluate project plans for donors with reporting.
- Head of urgent committee (Covid – 19): connect with helper NGO and MOPH, provide health, food support programs.
- Volunteer as a Mentor at GIZ NGO: LEAD (strengthening women in decision making in the middle east 2018- present)
- Volunteer at National Commission for Lebanese Women NCLW (2019-present)
- Volunteer at Lebanese women affairs association (2013 – present)

Computer Skills:

MS Office, Active Inspire, Internet, E-learning platforms.

Languages:

Arabic, French, English.

References are available upon request