

Karen Khalife

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EDUCATION:

Lebanese American University (LAU), Beirut Lebanon

Aug. 2021 – Expected May 2024

Bachelor of Science in Business, Marketing

GPA 3.83/4.0

Riad Al Soloh Official High School Beirut, Lebanon

June 2021

Lebanese Baccalaureate in General Sciences

EXPERIENCE:

Student Assistant of the Marketing Department, School of Business, LAU

Sep 2022-Present

Handling administrative tasks such as communicating, and assisting.

Social Media Monitoring –Children Cancer Center, Beirut, Lebanon

June 2022- Sep 2022

- Monitoring CCCL competitors' news and media
- Preparing a media monthly report

EXTRA-CURRICULAR ACTIVITIES:

Alumna of the Millennium Fellowship Program - United Nations

Aug 2022- Present

Volunteer at Lebanese Spot Light

June 2017-Present

Member of the Lebanese Red Cross, Youth Sector, Human Values

Aug 2020- July 2022

and Principles program, Youth and health program, Responsible for a volunteers' group, member of the secretariat subcommittee

Female in Entrepreneurship Project

Jan 2022- April 2022

Volunteer, Grassroots

Feb 2022

Participant at The Math and IQ Challenge

April 2021

Animator- Himaya

Aug- Oct 2020

Volunteer, Save the children

Sep. 2018- June 2019

WORKSHOPS

- Psychological First Aid- Lebanese Red Cross
- Diving into Cancer- LAU and Cancercom
- Public Speaking- Deserve it NGO
- Creative Writing- Deserve it NGO
- Capacity Building for animation on child protection and life skills
- Training "Protection of the children from the bullying"

Dec 2021

May 2021

Dec 2020- Feb 2021

Dec 2020- Feb 2021

Sept 2020

Jan 2019

HONORS AND AWARDS

- Distinction List- Lebanese American University
- Honor Scholarship
- Tomooh Scholarship, PepsiCo and Ajialouna
- Second Place Award in the "Short Story Competition" in Arabic- Rafic Al Hariri University
- Honor Letter for the members of the month- Lebanese Red Cross

Fall 2022-Present

Fall 2022-Present

Fall 2021-Present

May 2021

Feb 2021

KEY SKILLS & COMPETENCIES:

Business: Communication, time management, team-work, leadership

Computer: Python, Microsoft Office (Word, Excel, Power Point & Outlook)

Languages: English, Arabic, and French (Fluent), Spanish (Beginner)