Nancy Ezzeddine

Electrical and Communication Engineering student

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Tuffahta, Lebanon

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WORK EXPERIENCE

IT Mentor - Freelance

Sarafand, Lebanon

03/2020

- Mentored IT margin college students
- Addressed topics such as Math, C language, Assembly, Access, Network
- Assessed students based on their implementation of class material, pseudo codes, divergent thinking, and debugging skills

Data Entry

Ezzeddine Trading Company - Tuffaha, Lebanon

07/2017 - 02/2020

- Inserting suppliers and account data from source documents within time limits
- Verified accuracy of information before computer entry into Minerva Software by Dollysoft
- Responded to aueries and resolved troubleshooting on the spot
- Entered goods information for the POS Generated reports routinely concerning reception
- and sales of goods at POS

EDUCATION

Electrical and Communication Engineering Phoenicia University (PU) - Sarafand, Lebanon

10/2017 - Present

Key Courses: Digital System Design, Renewable Energy, Digital Signal Processing

Expected Graduation Date: February, 2024

Web Development Course - Online

Extracurricular Activities

Ball and Beam Project - Personal Project

04/2022

- Lead a group of 3
- Developed a 20\$ prototype of a miniature aviation problem troubleshooting
- Utilized arduino uno as the microcontroller
- Managed to demonstrate the prototype and Matlab IDE for better control

Converting Diesel generator into PV solar generator -**Personal Project**

04/2021 - 06/2021

- Lead a group of 4
- Researched the importance, design and limitations of the topic
- Developed power and cost efficient components design to meet electric requirements and budget
- Created Matlab codes for the program to run smoothly

Peer Support Program - PU

Mentor

06/2021 - 08/2021

 Assisted margin peers in their speaking and presenting skills

LANGUAGES

Proficiency

English Arabic

Full Professional Native or Bilingual **Proficiency**

CODING LANGUAGES

Matlab C++Python java

04/2022 - 05/2022