

Daniel Baaoun

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Education

University Saint Joseph of Beirut

Beirut, LB

BACHELOR OF BUSINESS ADMINISTRATION

09/2019 – 07/2022

Relevant Coursework: Quantitative methods, Statistics, Financial management, Economics, etc.

Makassed

Beirut, LB

BACCAULEARUTE IN ECONOMICS AND SOCIOLOGY

07/2018

Member of school basketball team

Experience

BDO LEBANON

Beirut, LB

Auditing Internship

13/06/2021 – 05/08/2021

- Examined the correctness, validity, and completeness of client's transactions (Vouching)
- Confirmed the ownership, possession, existence, valuation, and disclosure of the items appearing on the client's balance Sheet (verification)
- Communicated with clients for audit planning and information
- Examined clients financial control systems
- Acquainted with the bookkeeping system at the company
- Developed and maintained an excellent working relationship with the staff of finance and accounting departments of clients to increase customer satisfaction and to strengthen client relationships
- Developed and maintained an excellent working relationship with all levels of employees
- Completed IAS 2 and IAS 16 on <https://www.deloittefrslearning.com/> and earned a certificate of completion as part of the training program

FAMILY BUSINESS (Baaoun spare parts)

Beirut, LB

- Customer service
 - Basic Negotiation
 - Established relationships with the dealers of Honda (Lebanon) manufacturer
 - Verified purchase orders with Honda (Lebanon) Dealers
- Business or sector: Wholesale and retail trade

01/07/2015 – CURRENT

Skills & Interests

Technical: Microsoft Office, social media marketing, Facebook Page Manager & Facebook Ads, Database management

Language: English, Arabic, Romanian

Interests: NFTs, Cryptos, financial/self-development books (by Dale Carnegie, Robert Greene, Benjamin Graham)

Sports: Taadod Sports Academy (Participated in 2018 National Basketball Tournament)

Makassed high school Basketball Team (championed Makassed Schools Basketball Tournament for 2015/2016 and 2017/2017 Academic Years and Played Lebanese Schools Basketball Tournament)

Activities

Relevant activities:

- Financial Markets by **Yale University** and offered through **Coursera** 12/2020
- Successful Negotiation: Essential Strategies and Skills by **University of Michigan** and offered through **Coursera** 07/2020
- **Creating my own business** program Jointly delivered by "**Berytech**" and **EC²** Center - Saint Joseph University
- **Region Europe program** The International Program of the University of Turin on Europe and Its Role in the World 11/2020
- Psychological First Aid by **Johns Hopkins University** and offered through **Coursera**
- First aid and CPR

VOLUNTEERING

- **Beirut Blast aid**
- **Makassed Nursing University:** Caring for the Elderly (maintain proper nutrition, and Organizing Social Events) and orphans (Homework Assistance, tutoring, and organizing Social Events)