

JIHAD DIB

Address: 50 United Nations Street, Bir Hasan, Beirut, Lebanon | TEL: (+961) 71282140

Nationality: Lebanese & American || e-mail: jihad.dib01@gmail.com | <https://www.linkedin.com/in/jihad-dib/>

EXPERIENCE

Rocket Mortgage (*October 2020 – October 2022*) – Financial Analyst

MICHIGAN, USA

- Manage, and lock in short-term interest rates day-to-day prior to loan closing
- Collaborate with Third Party Origination (TPO) brokers on pipeline requests using Salesforce
- Interact periodically with senior level internal and external clients to provide advice, assistance, and recommendations
- Provide solutions regarding entry-level loan pricing questions, both at a loan level as well as a pipeline level
- Support the Pricing Desk with confirming pricing, pipeline management, as well as quality control
- Prepare budgets and forecasts to track financial metrics such as interest rates, revenues, inflation rates
- Build monthly excel reports using queries and provide proper recommendations to the sales team
- Update daily reports for the sales team using Data warehouse (SQL) and create ad hoc projects using SQL and PowerBI
- Conduct market research and analysis in the Mortgage-Backed Securities (MBS) and present the findings during team huddles
- Contribute to the growth and development of the team through active involvement in one or more initiatives

Worldwide Services (*August 2018 – October 2020*) – Account Specialist

BEIRUT, LEBANON

- Coordinated with external auditors in providing them with essential documents for purposes of conducting audit procedures
- Attended planning meetings to discuss the process over which the engagement will be conducted
- Managed payroll accounts for new hires and terminations for prior reporting
- Developed transport and logistics optimization solutions (ex. consolidation, supply chain, improvements...)
- Liaised effectively with suppliers, retailers, and consumers
- Anticipated and recognized consumer issues, complaints, and/or problems and facilitated issue resolution as well as managed and completed walk-in or telephone customer service requests

Banque Du Liban` (BDL) (*August 2018 – September 2018*) – Finance Internship.

BEIRUT, LEBANON

- Participated in tutorials on sovereign debt, FOREX, banking secrecy & money laundering prevention
- Identified suspected money laundering through reviewing specific transactions

Hands on Banking (*December 2017 – January 2018*) – Internship

BEIRUT, LEBANON

Received a certificate from Bank of Beirut upon the completion of a full rotation by various bank representatives about the banks' divisions and their mechanisms to delve into the banking industry and gain deep knowledge of activities rendered in the financial services industry.

EDUCATION

Loughborough University (*October 2018 – October 2019*)

LOUGHBOROUGH, UK

- Master of Science in Finance
- Senior Project Business Communication for Finance - Case Study:
 - Profit and Loss (P&L) statement
 - SWOT analysis
 - Balanced Scorecard including four key factors: financial analysis, market analysis, internal analysis, and the learning and growth perspective

Lebanese American University (LAU) (*September 2015 – May 2018*)

BEIRUT, LEBANON

- Bachelor of Science in Banking and Finance (**Honors List**)

AWARDS & ACHIEVEMENTS

Lock Desk Team MVP (*Quarter 1 2022*) – Recipient by the Team Leader

MICHIGAN, USA

Balanced multi-channel queue work, projects, data skill development, and more, and advanced data skills using Microsoft Suite courses. Volunteered to become part of the monthly meet-up with Sales Team to provide and receive feedback. Highly supported the retail banking side of Capital Markets and produced high-quality output.

The Super Mentor – Lock Desk Team (May 8, 2021) – Recipient by the Team Leader

MICHIGAN, USA

Provided top-notch explanations in a timely manner to mentees and substantially benefited them. Offered constructive criticism, explained the why, and illuminated the path to the next level.

ANALYTICAL AND COMPUTER SKILLS

- Strong Proficiency in Financial Planning and Analysis, Strong Research, Quantitative and Analytical skills, Entrepreneurial Mindset, Leadership, Exceptional Written and Verbal Communication skills, Teamwork and Autonomy and, Problem-Solving.
- Full Working Proficiency in Microsoft Office, SQL, PowerBI, Data Camp, and Salesforce.