

Alaa Jammal

Beirut, Lebanon

(+961) 81 335 938 | alaajammal2@outlook.com

Education

Baalbek Technical Institute <i>Technical License in Administration & Organization with distinction</i>	Baalbek, Lebanon 2020 - 2021
Beirut Arab University <i>Law and Political Science</i> <ul style="list-style-type: none">□ Member Human Rights Club□ Member Unesco Club	Beirut, Lebanon 2019 – present
Baalbek Technical Institute <i>Senior Technician in Audit and Accounting with distinction</i>	Baalbek, Lebanon 2018 - 2020
Lebanese American University <i>Bachelor of Science in Economics</i> <ul style="list-style-type: none">□ Former member and treasurer of the International Affairs Club	Beirut, Lebanon 2018 - 2019

Internships and Activities

Ban Rami <i>Legal Consultancy Intern</i> <ul style="list-style-type: none">□ Became familiar with legal consultancy and its major responsibilities□ Participated in discerning various legal issues, drafting legal documents and sustaining correspondence with other firms	Baalbek, Lebanon 2020
The Legal Engine <i>Startup Idea</i> <ul style="list-style-type: none">□ Worked on a well developed legal search engine business plan with a group of college peers, which permits law professionals to straightforwardly solve legal cases using integrated advanced features□ Singlehandedly conducted the marketing section and proposed several creative built-in ideas	Lebanon 2020
Lebanese Organization for Studies and Training <i>Human Resources Intern</i> <ul style="list-style-type: none">□ Consistently updated numerous attributes within the employee database□ Composed HR related reports□ Took part in diverse event planning campaigns□ Systematically handled the organization's resumes, job applications and schedules	Baalbek, Lebanon 2020

Harassment and Bullying awareness campaign

Beirut, Lebanon

University program

2019

- Partook in an awareness campaign
- Debated with a diversity of people and members of parliament interchanging abundant fruitful ideas
- Received a certificate of appreciation for undergoing a tip-top debate

Softavia

Beirut, Lebanon

legal consultant

June 2021- March 2022

- Assessed the client's needs and offered suggestions for how to deal with them
- Made solutions that are specifically suited to the requirements of the client

Volunteering

Safe Side
Lebanon

Baalbeck,

June 2020- August 2020

- Worked as groups for the welfare of my hometown Baalbeck

USPEAK

Baalbeck, Lebanon

June 2022- August 2022

- Participated in several social seminars that fight for women and children rights

Languages and Skills

- **Arabic** (native); **English** (Fluent); **French** (good command)
- **Research**
- **Collaboration and teamwork**
- **Interpersonal skills**
- **Analytical skills**
- **Detail oriented skills**

Personal interests

- Interacting with people from different regions while traveling
- Communicating with people different mindsets and sharing opinions
- Volunteering in several social work events
- Researching different new topics