

# MARIA MATAR

## Internship

### CONTACT

PHONE:  
961 76 460 700

EMAIL:  
Maria.matar2002@gmail.com

### HOBBIES

Photography  
Video Editing  
Musician  
Reading  
Scout Member and Leader

### EDUCATION

#### Le CNAM (Conservatoire National des Arts et Métiers)

Nov 2021 - Present  
Computer Engineering (CCE)  
**Sound Academy Mind of Music**  
Sept 2021 – Dec 2021  
Diploma in Rhythmic Study

### WORK EXPERIENCE

#### Al Mounzer Studio Recording - Assistant

Aug 2021– Nov 2021  
*Data entry*  
*Answering phones, taking messages & sorting mail.*  
*Maintaining and updating filing.*  
*Operating office machines & arranging equipment maintenance and repairs.*  
*Mix and Mastering audios*

### OTHER EXPERIENCE

#### Freelance

-Present  
Video Editing  
Graphic design

### SKILLS

MS Office	100%
Photoshop	80%
Premiere Pro	100%
After Effects	70%
Java, Java Script	50%
SQL	50%
HTML, CSS	50%

### LANGUAGES

Arabic (Native)	100%
English	70%
French	90%