

# KARIM MOHMAD AL BILANI

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## PROFESSIONAL SUMMARY

Hard working head of production department of a multinational company, multitasker, and people oriented with more than 8 years of work experience in production management, customer service.

## EDUCATION

### LEBANESE INTERNATIONAL UNIVERSITY (LIU)

*Bachelor's In Computer Science*  
*Faculty of Art and Sciences*

**SAIDA, LEBANON**  
SEP. 2019— PRESENT

### SAIDA TECHNICAL HIGH SCHOOL

*Lebanese Bacculaureate in Building and Constricting*

**SAIDA , LEBANON**  
SEP. 2015—SEP . 20

## PROFESSIONAL EXPERIENCE

### Experience

- **CASHER , INDOOR SALES, BOOK'S SALES AT MALIK'S (2020-2023)**
- Managed the store and ensured customers' satisfaction.
- Managed email for departments for special orders.
- Create displays for stationary
- Organize books by tittles, give feedback about them

### COMPANY

*Malik's Book Shop*

**SAIDA, LEBANON**  
OCT 2020- JAN 2023

### ABO DRAA NUTS

*Salesman*

**SAIDA , LEBANON**  
SEP.2015— NOV.2020

- Managed the store and ensured customers' satisfaction.
- Acquired new customers and created membership discount system.

## SKILLS

### Soft Skill

- Leadership Skills
- Multitasking skills
- Communication skills
- Teamwork Skills
- Problem Solving

### Computer skills

- MS Office (Excel, Power Point, word Access)
- HTML,CSS,JAVA, BASIC PYTHON
- ANDROID STUDIO

### Languages

- Arabic
- English
- French