

# Reem Saab

[Reem.saab02@lau.edu](mailto:Reem.saab02@lau.edu) | [reemsaab2000@gmail.com](mailto:reemsaab2000@gmail.com)

+96176057668 | [linkedin.com/in/reem-saab-a6a096204](https://www.linkedin.com/in/reem-saab-a6a096204)

## Education

### Rome Business School (RBS)

- Master in digital marketing and business transformation

Italy (remote)

2022 – 2023

### Lebanese American University (LAU)

- Bachelor of business

Beirut, Lebanon

2018 – 2021

### Le Lycee National School

- Lebanese Baccalaureate, General sciences
- Served as head of the student social committee in grade 12 (2018)

Bakaata Chouf, Lebanon

2003 – 2018

## Experience

### Career Dubai – Career Saudia

- Talent Acquisition Partner at Career Dubai and Career Saudia.
- I assist clients with their recruitment needs in Saudi Arabia and UAE, and help them attract and hire highest caliber talents.

July 2022 – present

### The Edge Realtors

- Worked as a real estate agent.
- Helped clients to purchase, rent or sell properties in ashrafieh area by advising them about the market conditions and guiding them through negotiation processes.

October 2021 – June 2022

### Sinotech marine

- Worked as a procurement assistant in the accounting department, completing sales reports, and assisting in the HR and admin department.
- Prepared text based and numerical information from source data into company databases and planned payslips and payroll sheets.
- Arranged interviews with Greek candidates and onboarded new employees.

February – august 2021

### Training at Bildits Company

- Completed an internship training at Bildits. My tasks were guiding students through a miniature realistic construction process.

2019

## Additional Information

### Certificates

- Volunteered at MMKN education support system for the academic year 2020-2021
- Attending a graphic design course at Basementex

### Interests:

- Scouts: volunteered as a scout leader's assistant, led diverse groups of young scouts during Saturday's activities and multiple summer camps in the mountains at Le Lycee national Scouts since 2006.
- Sports: gym and physical fitness
- Completed a makeup course in 2021 at Rani Masri beauty studio

**Languages:** Arabic (Native), English (Fluent), French (Practical), Russian (Beginning).

**Technical competencies:** adobe creative cloud applications, Microsoft office applications.