

# Anas Abou Saleh

University Student seeking a business-task internship.

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📍 Beirut, Lebanon

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## EDUCATION

### Degree in Arabic Language and Literature

Lebanese University

2021 – Present

### BA in Management Information System

Beirut Arab University

2020 – Present

## WORK EXPERIENCE

### Tutor

Freelance / Simple-A Tutoring

04/2021 – Present

Achievements/Tasks

- Helping and following up with university students on assignments and course material.

### Cashier

Maestro Shawarma

06/2019 - 09/2020

Mazraa, Beirut

Achievements/Tasks

- Answered customer calls and inquiries.
- Used the POS cash register system and Zomato delivery system.
- Collected payment and invoices, counted cash in money drawer.

Contact: Mr. Hamza Murad - 71-323722

## VOLUNTEERING EXPERIENCE

### Emergency Medical Technician / Firefighter

Lebanese Civil Defense

03/2021 – Present

Cola, Beirut

Achievements/Tasks

- Attending several trainings concerning medical and fire emergencies and training.
- Completed over 100 hours of medical and fire missions performing first aid and life support for patients.
- Acquired several certifications in the emergency intervention domain.

## SKILLS

Teamwork

Microsoft Applications

Critical Thinking

SQL Database

Hard Working

Communication Skills

## PERSONAL PROJECTS

### Orenda - Fix the way you want (02/2018)

Developed, among other colleagues, an application that offers several home services. However, the application hasn't been publicly published yet.

## CERTIFICATES

### Highly Effective Presentation Skills (01/2023)

Nine Hour workshop offered by TOT Ibrahim AL-Far

### Highly Effective Communication Skills (01/2023)

Nine Hour workshop offered by TOT Ibrahim AL-Far

### Certificate of Participation - RHU NatCar Challenge (12/2018)

Attended a Nat-Car robotics workshop. Built and programmed a Line Tracking robot.

### Certificate of Participation - LAU 8th Model Arab League (2019)

Delegate of Palestine in the Model Arab League competition.

### Certificate of Participation - LAU 5th Art and Science Fair (04/2018)

Participated in the Arabic Essay Writing competition.

### Second Place - Fourth Annual School Science Fair (02/2018)

Developing the "Orenda" application mentioned earlier.

### Certificate of Participation - RHU 5th Robotics Competition (12/2017)

Attended a robotics workshop. Built and programmed a sumo robot.

### Third Place - Second Annual School Science Fair (02/2016)

Intensive research, real life modeling and testing of the "Warka Water Tower"

## LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Native or Bilingual Proficiency

Sign Language

Limited Working Proficiency