

Aya H. Jamal

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Lebanese

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EDUCATION

Lebanese American University (LAU), Beirut, Lebanon	Aug. 2021 - Present
Bachelor of Science in Business - Marketing	Dean's Honor List
Al Kon International School, Jeddah, Saudi Arabia	May 2021
High School Diploma	Graduated with High Distinction

EXPERIENCE

Tutor (Math, English, Science, French)	Feb. 2019 - Present
<i>Personal - Jeddah, Saudi Arabia & Beirut, Lebanon</i>	
<ul style="list-style-type: none">Provided one-on-one lessons to students in elementary, middle, and high school.Fostered a reassuring learning environment to enable students to learn quickly, using stimulating and assorted methods.Developed and implemented personalized lesson plans for students based on their individual needs and learning styles.Assisted students with homework assignments and prepared them for exams.Evaluated students' progress and provided constructive feedback to help them improve.Collaborated with parents to ensure a well-rounded education for each student.	
Trainee - Model United Nations (MUN)	March 2020
<i>Effat University- Jeddah, Saudi Arabia</i>	
<ul style="list-style-type: none">Studied and became familiar with the rules, procedures, and policies of Model United Nations (MUN).Participated in training sessions and workshops to develop public speaking, research, and negotiation skills.Familiarized oneself with the agendas and current events related to the simulated UN committees.Researched and prepared for assigned country and committee positions.Represented assigned country positions convincingly and articulately.Attended and actively participated in MUN sessions and events, including social events and networking opportunities.	
Coordinator/ Participant- Feed the Hungry Event	August 2019
<i>Al Mubarakiah Village - Jeddah, Saudi Arabia</i>	
<ul style="list-style-type: none">Sourced and procured food supplies and ingredients.Prepared and cooked nutritious meals.Packaged and labeled the food for distribution.Set up a serving area and provided necessary utensils and tableware.Served the food to the hungry individuals in a respectful and dignified manner.Cleaned and sanitized the serving area and equipment after use.	
Volunteer - Beach Clean-up Event	July 2019
<i>Lebanese American University (LAU)- Beirut, Lebanon</i>	
<ul style="list-style-type: none">Collected and removed litter and debris from the sand and water.Cleared and disposed of large items such as abandoned umbrellas, chairs, and boats.Eradicated debris from tide pools and surrounding rock formations.Educated beachgoers about the importance of keeping the beach clean and litter-free.Provided gloves, trash bags, and other necessary equipment to volunteers.Assigned tasks and coordinated the efforts of volunteers.	

SKILLS

Languages: Arabic (Native), English (Native), French (Basic Knowledge)

Computer: Microsoft Office Word, Excel, and PowerPoint.

Soft Skills: Communication, Tutoring, Negotiation, Time Management, Organization, and Team Leading.

CERTIFICATIONS & WEBINARS

Frictionless Sales Certified	Hubspot Academy	March 2023
Inbound Marketing	Hubspot Academy	March 2023
Product Management	Great Learning Academy	March 2023
Instagram Marketing Fundamentals	Great Learning Academy	Feb. 2023
Marketing Strategic Framework	Great Learning Academy	Feb. 2023
Instagram Marketing Fundamentals	Great Learning Academy	Feb. 2023
The Power of investment - Finance	AISEC	April 2022
Know Your Voice in Dubbing - Audiovisual Translation	Effat University	Feb. 2021
Embracing Positive Psychology for a Thriving Life: The Cycle of Kindness and Happiness	Effat University	Feb. 2021