

AYA ALJARDALI

Saida, Lebanon · 76 336 323

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A motivated and committed individual who is inspired to implement and develop the knowledge and experience gained over the years in the institution working with, believing in the importance of implementing the individual's entrepreneurial potential to add value to the success of the corporation.

EDUCATION

SEPTEMBER 2021-EXPECTED JUNE 2024

MAJOR: BACHELOR OF BUSINESS ADMINISTRATION IN BANKING & FINANCE,
LEBANESE AMERICAN UNIVERSITY.

Cumulative GPA: 3.8/4

JANUARY 2023

MINOR IN DATA ANALYTICS, LEBANESE AMERICAN UNIVERSITY

The Minor in Data Analytics provides a sufficient toolbox of methodologies to identify, select, deploy, validate, and communicate ethically appropriate solutions to analytics problems, in addition to the skills to extract and formulate problems addressable by analytics and the design thinking and programming skills necessary to deal with different stages of data analytics.

COURSES RELATED TO FINANCE & DATA ANALYTICS:

- FINANCIAL ACCOUNTING
- MANAGERIAL ACCOUNTING
- MANAGERIAL FINANCE
- FINANCIAL INSTITUTIONS AND MARKETS
- METHODOLOGIES AND MODEL BUILDING IN DATA ANALYTICS
- ENTERPRISE RESOURCE PLANNING

EXPERIENCE

DECEMBER 2020 – MAY 2022

UTOPIAN SPOT, ONLINE BUSINESS

- Online clothing store
- Co-founder of this local business
- Sales manager
- Direct communication with customers
- Social media platform manager via Instagram and WhatsApp
- Managing finances
- Tracking the flow of orders until delivery as well as ensuring customers' satisfaction.

JUNE 2019 – JULY 2019

SUMMER CAMP COACH, RAFIC HARIRI HIGH SCHOOL

- Team leadership
- Motivation, communication, and listening skills
- Strong relationship and team-building skills with the student-campers and my supervisors
- Activities and games instructor
- Time management

SKILLS

- Organization skills
- Interpersonal relationship skills
- Willingness to learn
- Adaptability
- Teamwork
- Communication
- Leadership
- Problem solving
- Time management
- Research and analysis
- Hard skills: Microsoft office skills (word, Excel, PowerPoint), tableau, SPSS, and Access beginner.

ACTIVITIES

EXTRACURRICULAR ACTIVITIES AND VOLUNTEERING EXPERIENCES

University clubs: Life skills club, Event organization club, data analytics club.

Extra-curricular activities:

- Data entry of beneficiaries of food distribution in Bekaa and Irsal at al-Reaya NGO in Saida (**monthly online volunteering**)
- Research about the informal settlements for Syrian refugees in Lebanon at Blue Mission Organization in Saida (**volunteering**)
- GCMUN delegate (2018)

Certifications

- “NuMinds Enrichment certificate of completion”
60 hours community service of STEAM problem solving and creativity.
Date of obtainment: 2019
- “Summer camp 2019” certificate for coaching in the summer camp of Rafic Hariri high school for the school year 2018-2019 with a notice of commitment, effectiveness, and seriousness in work.
- Certificate of participation as a contestant in the “**LAU Data visualization competition**”
Offered by the department of information and operations management (ITOM) at the Lebanese American University in collaboration with the Academy of continuing education.

Date of obtainment: December 3, 2022

Brief description of what the competition has offered:

It helped the contestants to investigate more in the field of data analytics

It elevated the potential of junior students to represent their work in front of some important international companies where the esteemed jury members commented and valued the contestants' work.

The companies who were present are BMB, CME, MATRIX TRC SAL, UNILEVER, AND CIATEK IT SERVICES AND TRAINING.

Languages

ENGLISH

Full professional proficiency

ARABIC

Full professional proficiency

FRENCH

Beginner

References:

<https://sb.lau.edu.lb/academics/programs/undergraduate/minor-data-analytics/>