

# DAREEN AL-HAJ

## Contact

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Lebanon- Beqaa- Taalabaya

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## Languages

Arabic– C2

English – C1

## Summary

Seeking a position where the ability to multi-task like Enhance the company's reputation and to fully utilize my training and skills, while making a significant contribution to the success of the company.

## Skill Highlights

- Project management
- Strong decision maker
- Complex problem solver
- Colaboration
- A solid aptitude for marketing.
- Leadership skills
- Computer skills: excel- PowerPoint- Word
- strong writing, verbal, and presentation skills

## Experience

Community Communication & Project Assistance- KFW-UNRWA office in Taalabaya

October 2022- February 2023

- Monitoring- Reporting- Research & Development- Field Work- communication- Data Analysis

## Education

- MBA in Human Resources Management -Lebanese International University(LIU) -Beqaa-October 2022-Present

Related courses: Managing human resources(recruting,hiring and selecting processes),Project Managment,Business research methods,Information systems for managers.

-Bachelor Public Relation (PR)-Lebanese International University (LIU)- Beqaa-October 2019- June 2022.

Related courses: Crisis Communication in PR, PR Campaign, Public Speaking, PR Event management.

- ( **Distinguished degree**).

## Certifications

- September 2021 Training- INJAZ ( Lebanese Company)- HEADSTART: part of the 'GIL WORKS'( UNICEF's Generation of Innovation Leaders Programme)- online.

-March 2020 Training-CISCO(American Company)-IT(Information Technology)-online.

- September 2019 Training -DOT (Digital Opportunity Trust)- Microwork – LIU- Beirut

-April 2018 Participants supervisor – Tummy – Beirut

-2016-2019 President of the school parliaments- UNRWA schools in Beqaa government-

-2016-2017workshops with Tummy Organization-Public policies – Beirut