#### **Personal information**

Date of birth: 27-8-1998

Gender: Female

Nationality: Lebanes e

#### **Contact information**

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# JULIA SAID IBRAHIM

# **Qualification profile**

An organized and very responsible MIS graduate who has leadership skills and can adapt to changes . I am able to work in teams and always add new skills and improve to get the goals altogether. I also have very high commitment to rules and I am very sensitive to timing and strictness.

### Education

MBA in Management information systems

Lebanese International University

BA in Management information systems

Lebanese International University

GPA: 3.92/4 (distinction and outstanding performance)

## **Summary of qualifications (Business related)**

- knowledgeable of many software's related to programming and designing ( Net Beans ( Java ); MySql; Tableau )
- Having a great ability to socialize and knowing how to get the right information for managers
- Ability to work as a leader and distribute tasks efficiently
- Always working on learning new job related and technology related tasks
- Attention to details.
- Creativity and organization
- Excellent written and verbal communication skills in three languages (Arabic ,French and English )
  - knowledgeable and still developing my skills in 2 more languages (Spanish and Portuguese)
- Proficient in Microsoft Office (Word, PowerPoint and Excel)
- Good in communication and public speaking and presentations.
- Ability to learn quickly and adapt to changes

## Trainings and workshops

- Effective Communication workshop (NAHNOO with dr Mohamad Ayoub – founder of NAHNOO)
- Team building worksop ( NAHNOO UNDP with dr Mohamad Ayoub "founder of NAHNOO")
- Field work on proposal writing: surverys, meetings with techs, budgeting and many more tasks related)
- Training on proposal writing (NAHNOO UNDP)
- Web development workshop ( August 6-7 2022 with dr Mohamad Koubeissi )
- University workshops about the emerging technologies in the data world
- Internship at "FransaBank" Marjeyoun
  (Summer 2019-2020) :
- Life skills workshop (with AVSI) (Summer 2018-2019)
- Hospitality and booking training at Dana Hotel (Fall 2016-2017)

### **Honors and Awards**

Gained a place on the dean's honor list at the university for 3 years ( High GPA , excellence and commitment and good performance ) – graduating with ( GPA : 3.92/4 )

A candidate to **Fulbright scholarship** to the American universities

#### Certificates:

**HarvardEX** certificate in Entrepreneurship in emerging economies

Research methods certificate from  $\bf Oakridge\ Academy\ ($  Based in Duba i )

### References

Available upon request