

Moustapha Hammoude

Professional Title

A highly talented self motivated graduate, seeking an entry level position where exceptional analytical and quantitative skills will be applied in a dynamic and challenging environment. Efficient and enthusiastic with strong leadership abilities. Proficient in managing high volume operations. Able to adjust to different work environments. Working has given me a broad base of experience working with people of different cultures and finance and accounting backgrounds.

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🌐 [linkedin.com/in/moustapha-hammoude](https://www.linkedin.com/in/moustapha-hammoude)

EDUCATION

Bachelor's degree in Business Accounting

Beirut Arab University

07/2018 - 07/2021

Beirut, Lebanon

Lebanese Baccalaurate Social and Economic

Riad Al Soloh High School

09/2013 - 06/2018

Beirut, Lebanon

WORK EXPERIENCE

F&B / Cashier

Marriott Hotel, Qatar

10/2022 - Present

Doha, Qatar

Achievements/Tasks

- Provides a positive customer experience with fair, friendly, and courteous service.
- Registers sales on a cash register by scanning items, itemizing and totaling customers' purchases.
- Balances cash drawer by counting cash at beginning and end of work shift.
- Maintains a safe and clean working environment by complying with procedures, rules, and regulations
- Verifies credit acceptance by reviewing and recording driver's license number; and operating credit card authorization systems.
- Maintain the facility clean, safe and organized.

Assistant Operation Manager

Levelup Gym

08/2021 - 10/2022

Beirut, Lebanon

Achievements/Tasks

- Provide a positive customer experience with fair, friendly, and courteous service.
- Registers sales on a cash register, by scanning items, itemizing and totaling customers purchased .
- Resolves customers issues and answers questions.
- Supervise operations team to ensure operational excellence and excellent customer services.
- Assist Operations Manager in supervising daily operations of organization.
- Evaluate inspection reports and service tickets and prepare repair invoices.
- Maintains checkout operations by following policies and procedures and reporting needed changes.
- Maintains a safe and clean working environment by complying with procedures, rules, and regulation.
- Contributes to team effort by accomplishing related results as needed.
- Responsible of all cash flow in the gym

SKILLS

Communication

Teamwork

Team Spirit

Microsoft Word

Microsoft Excel

Team Motivation

Responsiveness

Like Challenges

Listen

Accounting

Time Management

Attention to Detail

CERTIFICATES

IC3 Digital Literacy Certification

(08/2020 - 08/2020)

Junior Accounting (05/2022 - 06/2022)

First Aid & CPR Course (07/2022 - 07/2022)

LANGUAGES

Fluency in English

Full Professional Proficiency

Fluency in Arabic

Full Professional Proficiency

Intermediate In French

Limited Working Proficiency

INTERESTS

Fitness

Swimming

Reading

Finance