

Nourshan Hajj Diab

Master of Science in Finance

Master's Graduate in Financial Management looking forward to indulging in the world of finance. Energetic, dedicated, and hardworking in the pursuit of involving myself in fields pertinent to investment, consultancy, and finance.

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ACADEMIC EXPERIENCE

Bachelor of Science in Economics

Lebanese American University

10/2016 - 12/2019

Beirut, Lebanon

Master of Science in Finance

Universidad Rey Juan Carlos

10/2021 - 08/2022

Madrid, Spain

Thesis

- Activision Blizzard Inc.
Company Valuation

WORK EXPERIENCE

Junior Financial Accounting Specialist

GMG Asociados

12/2022 - 01/2023

Madrid, Spain

Accounting

Achievements/Tasks

- Accounting of banks, suppliers, and customers.
- Support in the preparation of financial statements, monthly/quarterly closings
- Review and interpretation of balance sheets.
- Bank reconciliations

Junior Financial Analyst

Fever

09/2022 - 12/2022

Madrid, Spain

Achievements/Tasks

- Assist in setting up forecasts and budgets according to short/mid/long term business plans
- Analysis and control of the employee spending tool
- Support the financial and management expansion of the Group at a global level as well as in treasury management and finance tasks.
- Coordination and management of administrative and organizational tasks of the group at a global level.

Market Specialist UAE

Fever

04/2022 - 08/2022

Madrid, Spain

Achievements/Tasks

- Finding and pursuing high-potential business contacts, following trends, and performing pertinent data analysis to meet Business Development goals.
- Collaborating with the sales and category management teams to implement the optimum growth strategy.
- Aiding with the launch of the UAE Market
- Analysis of the market and prospective business partners.

SKILLS

Analytical and problem solving

Highly Proficient Microsoft Excel

Communication skills

Strategic thinking

Verbal and presentation skills

Microsoft Word

Project management

Flexible

Adaptable

relationship-building skills

Teamwork

Excel

Excellent analytical and quantitative skills

Powerpoint

PERSONAL PROJECTS

Impact of Beirut Port Explosion on the Collective Mental Health (09/2020 - 10/2020)

- Developed a time-limiting strategy for the recruitment of specialists.
- Expanded research skills related to the strategic execution of the project.
- Strategic implementation of the project by recruiting a number of rising specialists and Non-Governmental organizations (NGOs).
- Execution of the project by recruiting an NGO that works to support people traumatized by the Beirut Port Explosion.

VOLUNTEER EXPERIENCE

Borderless NGO (08/2020 - 09/2020)

Served as a volunteer in support of the Beirut Blast Relief

Joumana Haddad Freedoms Center (11/2020 - 01/2021)

Organized workshops promoting the center's four core values.

BALA WALASHI (09/2020 - 09/2020)

Organized and planned visits to damaged homes following the Beirut port explosion in the pursuit of fixing and aiding them with essentials

LANGUAGES

English

Native or Bilingual Proficiency

Spanish

Professional Working Proficiency

Arabic

Native or Bilingual Proficiency

INTERESTS

Volunteering

Meditation and mindfulness

Yoga

Reading

Travelling

Team sports

Club membership

Coaching and Mentorship