

Nour E. Baytam
Lebanon, Beirut. Haret Hreik
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Education _____ :

Lebanese International University, 2021–2024, MIS degree to be awarded in 2024

GPA 3.7

Major: Management Information Systems

Related courses:

- Data management
- Management Information Systems
- Operations Management

Galilee Secondary School, 2018-2021, Lebanese Baccalaureate in Life Science

GPA 3.12

Experience _____ :

Sales Operator (part-time), Oct 2021- Feb 2023, Englease

Duties included providing hourly and daily reports, operated on the CRM and Google spreadsheets, in addition to handling issues and confirmations with the sales agents.

Computer Skills _____ :

Microsoft 365: Word, Excel, PowerPoint, Access.

Languages _____ :

Arabic: Native _ English: Fluent

References _____ :

Available upon request.