

LARA NOUEIHED

21 years, Lebanese

Furn El Chebbak / Ras Elmatn, Baabda · 71-973533

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EDUCATION

2019 – CURRENT

INTERNATIONAL BUSINESS, UNIVERSITE LA SAGESSE

- GPA of 3.45.
- Honors list in the first year (freshman)

2005 - 2017

HIGH SCHOOL DIPLOMA, SABIS

- Graduated with honors at the high school of Sabis in Riyadh, Saudi Arabia

EXPERIENCE

SEPT 2021 – JAN 2022

TELEMARKETER, M-VISION

- Managed incoming promotion hotline for customers enquiries.
- Supplied professional insurance advice to customers.
- Understood customers' needs and satisfactions.

FEB 2021 – MAR 2021

INTERNSHIP, SHAREKKNA (NGO)

- Trained to help local businesses to market and advertise their products.
- Coordinated product, event, or content email marketing campaigns, including copy, scheduling, testing, and database management.
- Conducted market research and identify trends.

2018 – 2020

MANAGER, HOME-LIKE BAKERY

- Maintained up-to-date knowledge of store sales, payment, and security standards.
- Decorated and merchandised quality bakery goods to build business reputation.

SKILLS

- Microsoft Office (word, power-point, excel)
- Multitasker
- Creativity
- Planning and organizing skills
- Customer service
- Time management

ACTIVITIES

- Joined NGO Stay Safe Organization (2018-2019) that supplied public health services to people in need.
- Won many badminton tournaments and still practicing this sport.
- Participated in piano recitals and art exhibition.