

Joe Geagea



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Date of birth: 24/10/2002

EDUCATION

Notre Dame University Louaize, Lebanon 2020 - Present

Bachelors in Computer & Communications Engineering

Logic Design, Circuit Analysis, Python and C++ Programing

The International School of Choueifat, Dubai 2006 - 2020

Highschool Diploma in Sciences

TECHNICAL SKILLS

MS Office
Social media
TinkerCAD & AutoCAD
C++ & Python Languages
Solidworks & Logisim
Photoshop & After effects
Computer & Circuit Diagnosis

SOFT SKILLS

Communication
Team work & Leadership
Problem Solving
Error Detection/Prevention
Creativity & Vision
Active Learner
Critical Thinking

LANGUAGES

English	■ ■ ■ ■ ■
Arabic	■ ■ ■ ■
French	■ ■ ■

INTERESTS

Camping/Hiking
Football & Volleyball
Snowboarding
Cooking
Tech Enthusiast

EXPERIENCE

Technology Manager September 2023 - present

Geagea Law Firm - Jdeideh, Lebanon

- Responsible for overseeing the firm's technology infrastructure, ensuring smooth operations, and enhancing productivity.
- Managing software applications, maintaining cloud services, and overseeing the setup and maintenance of computers, PCs, and servers.

On-call Waiter May 2023-July 2023

Beachbay Rimal Restaurant - Jounieh, Lebanon

- Served guests with quality food at peak days of the year.
- Held responsibility for 7+ Tables/Lounges every shift.
- Utilized POS system to perform financial transactions.

Computer Technician Intern February 2023 - April 2023

Teletrade holding group - Bsalim, Lebanon

- Gained hands-on experience in testing, troubleshooting, and diagnosing IT equipment malfunctions.
- Proficient in installing, updating, and upgrading various software applications to enhance system performance.
- Skilled in assembling/disassembling PCs, printers, scanners, and UPS; adept at server setup and configuration.

Sales Intern Jul 2018 - Aug 2018 & Jul 2019 - Aug 2019

VACUUM BAGS S.A.R.L. - Roumieh, Lebanon

Gained in experience as in administration, product sales, product assembly, production line and customer sales in the packaging industry.

Internship November 2017

Sony Mobile Communications International AB – Dubai

Demonstrated a product review in the latest personal assistant earbuds and mobile.

SOCIAL ACTIVITIES

IEMA & Deloitte March 2024

Green skills for a green economy - environmental sustainability.

The International School of Choueifat – Dubai 2017 - 2020

Head of Social Responsibility Department in the Student Life Organization (SLO).

The Leadership & Managemament Academy +

Herrmann International-EU

May 2019

Certified 12-hour program on The Whole Brain® Thinking in Career Guidance: <<HBDI® Junior>>.