

# LEA ZAZA

## Business Administration- Finance

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### Personal Profile

A hard working and self-motivated Senior Business student, currently seeking for an internship to enrich my knowledge and experience in my major

### Additional Skills

- The ability to manage under stress
- Multitasker
- fluent in Arabic, French and English
- Excellent problem solver

### Work Experience

July 2022-August 2022  
Roche

#### Compliance Intern

- Participate in contracts negotiations and worked closely with colleagues to identify improper sales practices and market violations
- Maintain and updated compliance database
- Educate employees on current and new regulations. practices and requirements

August 2021  
PricewaterhouseCoopers  
-PWC

#### Assurance Intern

- Conduct Balance sheet reconciliation and conformations
- Exercise professional skepticism in gathering, reviewing, and analyzing client information
- Assist with accounts receivables, payable, and bank reconciliation

July 2021  
SOS

#### Volunteering

- Volunteer in SOS children

July 2018

- Teach young students who do not have the means to pay for their own education by offering them an interesting educational program.

### Education

2020  
American University  
of Beirut

#### Business Administration in Finance

- Cumulative GPA of 3.3/4
- Currently enrolling in my senior year

2005-2020  
College Louise  
Wegmann

#### Lebanese baccalaureate- SE

- Average of 14.5/20

### Hobbies

- Reading
- Jogging
- swimming
- playing basketball