

Assil Ghandour

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Extracurriculars & Leadership

Oct 22 – Present [Junior Editor – Outlook Newsletter, AUB, Beirut – Lebanon](#)

- Maintained direct contact with the staff writers throughout the writing process and ensured that they submitted their work for approval and revision on a weekly basis
- Edited the writers' submitted articles and moderated a flow of back-and-forth communication for feedback and clarification with the writers

Sep 22 – Present [Head of Fundraising Committee – Rotaract Organization, AUB, Beirut – Lebanon](#)

- Managed, organized, and suggested ideas for community service, fundraising for humanitarian causes, and international cultural exchange events
- Performed profitability analysis for events arranged by the club, aiming for optimizing the costs and increasing the budget for future expansion

Sep 22 – Present [Volunteer - Yalla Ne7kie Program, AUB, Beirut – Lebanon](#)

- Supported several groups of international university students, making them more involved in social interaction and facilitating their inclusion in the Lebanese culture by giving them Arabic lessons and touring them around the city

Sep 21 - July 22 [Trainee - International Case Competition Program, OSB, AUB, Beirut – Lebanon](#)

- Interpreted and evaluated business cases by conducting market analysis, identifying areas of improvement by benchmarking with industry competitors, and proposing solutions to achieve key performance indicators within specified time periods
- Won fourth place in the Internal Case Competition conducted among the program trainees, where solutions were presented to the CEO of L'Atelier du Miel as well as delegates and experts in the program

Jan 22 - Present [Certified by ILO & UNCRPD in Essentials of Disability & Inclusion, ProAble Academy, Beirut, Lebanon](#)

- Reinforced the definition, key principles, and higher purpose of inclusion of persons with disabilities (PWDs) in society as a premises for respect of human diversity and equality
- Expanded my knowledge of the classifications of disabilities and studied the ways of interacting with PWDs to execute the steps from exclusion to inclusion and help transform ongoing professional development to become more accessible in the future

Sep 18 - Feb 19 [Position Paper Awardee - High School GC LAU MUN, Beirut – Lebanon](#)

- Represented the country of Luxembourg as a delegate in "UNHCR" committee through public speeches and suggested solutions to existing crises related to refugees

Jan 17 – Jan 20 [Member - Interact Beirut Metropolitan, Beirut – Lebanon](#)

- Coordinated team efforts and participated in events that serve the betterment of the community, by visiting an orphanage during Ramadan and organizing two fundraisers: one for the Lebanese Autism Society and the other to finance the purchase of an athletic wheelchair for a disadvantaged teen

Sep 18 – Jun 19 [Senior Prefect - Student Life Organization, SABIS, Choueifat – Lebanon](#)

- Supervised the process of publishing the school newsletter and monitored the progress of the prefects in authoring and editing the content of its various sections

EDUCATION

Aug 21 - Jun 24 [Bachelor of Business Administration - Finance & Business Information & Decision Systems Concentration, American University of Beirut](#)

- GPA: 3.61/4.0, Dean's Honor list: Fall 2021-2022, Fall 2022-2023

Sep 18 - Jun 21 [Lebanese Baccalaureate - Life Sciences, The International School of Choueifat, Beirut - Lebanon](#)

SKILLS

Software: Microsoft Office (Word, Excel, PowerPoint, Visio), IBM SPSS

Languages: Arabic: Native Proficiency / English: Full Professional Proficiency

Soft Skills: Teamwork, Attention to Detail, Adaptability, Public Speaking, Curiosity to Learn