

Leen Al-Serri

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EDUCATION:

Lebanese American University (LAU), Beirut Lebanon
Bachelor of Science in Business Studies - Banking & Finance
Honors Program Student (Advanced courses)

Sept 2020–May 2023
CGPA 3.6/4.0

RELATED COURSES:

Introduction To Data Analytics Data Driven Design Thinking Quantitative Business Analytics

SPECIAL PROJECT:

Design thinking Project: “3al Lebnyen/عليناني”

- Analysis of data collected of Lebanese consumers, through surveys, and designing an application based on that data that markets Lebanese small businesses.

WORK EXPERIENCE:

Finance Intern – United Nations (UNRWA), Beirut, Lebanon Dec 2021 – Mar 2022

- Manage specialized information, reports, forms dealing with fees, billing, and tracking of projects
- Understand how transactions are recorded using SAP
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Finance Intern – Abeebe, Beirut, Lebanon

Jul – Sep 2021

- Reconciliation of accounts
- Understand how transactions are recorded using SAP

EXTRA CURRICULAR ACTIVITIES:

- Volunteer - Operation Big Blue NGO Feb - May 2023
- Volunteer - Irshad and Islah Beneficent Association Jun 2020 - Jan 2022
- President - Think Tank Club at LAU Feb - May 2021
- Member- Investment Club at LAU Sep - Dec 2020
- Member - Social Work Club at LAU Sep - Dec 2020
- Delegate- Model United Nations (LAU) Oct 2018- Jan 2019
- Volunteer - Makassed Summer Camp Jul - Aug 2017
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AWARDS AND CERTIFICATIONS:

- Bike Against Hunger Certification Nov 2021
- Amideast- Google Scholarship Program Sep 2021
- Girls Got IT Certification Oct 2018
- Jawdat R. Haydar Poetry Certification Mar 2018
- LAU Arts and Science Fair (Mathematics Competition). Nov 2018

WORKSHOPS:

Comm-U-nicate Ace Your Interview Meaning and Purpose Discovery

KEY SKILLS & COMPETENCIES:

Business: Analytical, communication, time management, teamwork, highly motivated

Computer: Microsoft Office (Word, Excel, Power Point & Outlook) and R language

Languages: English and Arabic (fluent)