

CONTACT

PHONE:
+961 81385324

EMAIL:
Elissasemaan098@gmail.com

Skills

- Communication skills
- Problem solving skills
- Analytical skills
- Research skills
- Critical Thinking

AWARDS AND CERTIFICATES

- Certificate of Participation
MUN- LEBANESE AMERICAN
UNIVERSITY- ADVISOR
- Certificate of Participation- IEEE
BRANCH COMMITTEE
- Certificate of Volunteering- BLIS
EXPERIENCE

LANGUAGES

- Arabic – Native language
- French – Speaks fluently
- English – Speaks fluently

Volunteer experience

- Participated in Beirut Marathon
for breast cancer awareness
- Participated in house
renovation for people in need
after the Beirut explosion

ELISSA SEMAAN

EDUCATION

High school: Lebanese Baccalaureate **2006-2021**

- Antonine Sisters School- Ghazir
- Graduated with a high distinction
- Economics and Sociology section

College: Bachelor's Degree in International Relations **2021-2024**

- Holy Spirit University of Kaslik
- Enthusiastic about pursuing my master's degree

EXPERIENCE

□ **ACTIVITIES ASSISTANT- Caritas Lebanon Youth- 2022-2023**

- Planned, organized, and facilitated various recreational and social activities for underprivileged children
- Collaborated with other staff members to create a diverse and engaging activity calendar
- Assisted in the setup, coordination, and clean-up of events and activities
- Encouraged unfortunate children in activities and events
- Observed and documented the progress and satisfaction of children during activities and events
- Developed and maintained positive relationships with children, coordinators, and teachers.

□ **TUTOR- KIDSWISE ACADEMY- 2021-2023**

- Helped students to improve their academic performance
- Provided personalized support
- Developed a personalized plan
- Targeted specific areas of improvement
- Assessed the student's needs

□ **SUPERVISOR- Antonine Sisters School- 2019-2021**

- Ensured that students have a safe and enjoyable experience in summer school

- Spent some quality time with elderly people in Domaine Du Rocher-Harissa

- Guaranteed that staff members are well-trained and equipped to provide a high-quality program.
 - Responsible for managing staff, developing and implementing the school program.
 - Ensured safety and risk management
 - Communicated with parents and evaluated the program for future improvements
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