

Farah Saredine

Banking and Finance

ABOUT ME

Looking for an entry level position in the finance or Accounting department where I can expand my learnings, knowledge, and skills to add value to the company.

CONTACTS

ADDRESS 1:

Atrine, Mount Lebanon, Lebanon

ADDRESS 2:

AL Raha, Abu Dhabi, UAE

PHONE

+961 76751558

+971 508268530 (WhatsApp)

EMAIL

farahmsaredine@hotmail.com

SKILLS

Business management

Business administration

Budgeting and cost analysis

Treasury

Accounts receivable

Process improvement

Account payable

Strategic planning

Financial management

ACADEMIC BACKGROUND

2019-2022

Bachelor Degree of business administration in banking and finance

Notre dame university – louaize

2018-2019

Lebanese baccalaureate II (economics)

Moukhtara Official Secondary school

2004-2018

KG1 till grade 11

Le Lycee National - Bakaata

WORK EXPERIENCE

Assistant to a finance and economics instructor

Notre dame university (NDU) Shouf campus | fall2021 – spring 2022

Finance Officer

Octopus Consultancy Pro. | Oct 2020 – Oct 2021

Internship

Central bank of Lebanon Beirut | July 2022

Internship – MEAL

Concern World-wild | 2021 - 2022

Procurement officer – Line commercial support officer

CMA-CGM GBS Lebanon | March 2023- present

RELAVENT COURSES

Fundamentals of investment / Financial markets and institutions/ international business finance/ credit analysis and commercial banks/ derivatives/ courses in accounting, marketing, management, and statistics.

PERSONAL DETAILS

date of birth: 09 May 2001

Nationality: Lebanese