

HADI AI DAOUI

NATIONALITY: LEBANON

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OBJECTIVE

To get a position in a company where I can apply my knowledge, skills and experience to further develop my career and benefit the company through establishing knowledge.

WORK EXPERIENCE

October 2022 till March 2023

YouPrint

Tariq El Jdideh, Beirut

IT Technician & Support

- ☐ Perform hardware installations, upgrades, and replacements
- ☐ Troubleshoot and diagnose Hardware and Software problems to resolve
- ☐ Installed, Configured, and updated operating Systems, drivers, and software applications.
- ☐ Monitor and optimize Devices performance, identifying and resolving Bottlenecks to improve overall efficiency.

January 2022 till August 2022

PC Center

Al Hadath, Beirut

IT Technician

- ☐ Installed, Configured and Update operating systems, drivers, and software applications to ensure optimal functionality.
- ☐ Applied Hardware installations, upgrades and replacements.
- ☐ Troubleshoot and diagnose hardware issues to effectively resolve problems and ensure smooth operation.
- ☐ Install and configure appropriate software and functions according to specifications.

May 2021 till August 2021

RACHidi Home
Data Entry

Al Jamous Street, Beirut

- ☐ Generate reports and maintain data in spreadsheets, and databases
- ☐ Perform data cleansing and formatting to ensure consistency and clearance.

April 2019 till April 2020

Virus & Antivirus Gaming Center
Beirut IT Support & Technician

- ☐ Assist in Data Backup efforts, ensuring the integrity and availability of critical data.
- ☐ Conduct hardware and software inventory management, ensuring accurate tracking and documentation of equipment.
- ☐ Provide Technical assistance and support to end-users, offering prompt troubleshooting to team members.
- ☐ Conduct security assessments, and implement security measures to protect devices.
- ☐ Monitor, and optimize system performance.
- ☐ Check computer hardware and setup to ensure functionality.
- ☐ Conduct training sessions to educate team members on the effective use of software applications.

October 2018 till February 2019

Virus Gaming Center

Jnah, Beirut Cashier

- ☐ Greet customers and provide friendly and efficient customer service.
- ☐ Maintain and balance cash registers at the beginning and end of each shift.
- ☐ Conduct stock and ensure proper organization and arrangement of food, beverages, gaming equipment.
- ☐ Collaborate with management team and suppliers to place orders for inventory needs.
- ☐ Generate reports on stock levels, sales, inventory-related metrics.

EDUCATION

☐ Bachelor of Computer Science
Lebanese International University
September 2020 till Present

Salim Sleim, Beirut
Ghoberiy, Beirut

☐ Baccalaureate Technique 1,2,3 (BT)
CIS College
October 2017 till May 2020

QUALIFICATIONS

- ☐ Cisco Certified Network Associate (CCNA)
- ☐ Advanced knowledge in Java, Data Structure & Algorithms
- ☐ Advanced knowledge in Html, CSS, Java Script
- ☐ Excellent computer knowledge and operation of many engineering software including: AutoCAD, Photoshop, Microsoft Office, Microsoft SQL Server, etc.....
- ☐ Positive Attitude.
- ☐ Time management and organizational skills.
- ☐ Strong written and verbal communication skills.
- ☐ Hard working, fast, team player, multi-tasked and dependable.

LANGUAGES

- ☐ Arabic as a native language
- ☐ English fluently
- ☐ French basic knowledge

PERSONAL INFORMATION

- ☐ Marital status: Single
- ☐ Nationality: Lebanese
- ☐ Date of Birth: 25/09/2002
- ☐ Place of Birth: Lebanon
- ☐ Driving license

REFERENCES

References can be made available upon request.