

<p align="center">Marc Abdel Nour Date of Birth: 1st January 1983 Beirut, Lebanon marc.abdelnour1@gmail.com 00961-70963078</p>		
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Professional & Personal Skills

- Experience of consolidations, reporting and budgeting
- Strong analytical skills
- Knowledge and competence in accounting
- Diligent with strong attention to details
- Proficient in Microsoft Office

Professional Experience

Banque de Credit National, Lebanon

January 2017 - Present

Head of Finance Department

- Provide monthly financial performance reports to the General Manager
- Develop trends and projections for the bank's finances
- Prepare and maintain cash flow forecasts and projections to effectively manage cash balances
- Oversee the operations of the accounting department ensuring compliance with regulatory requirements
- Coordinate and direct the preparation of the annual budget
- Monitor performance against budget
- Manage and liaise with the external auditors in their interim and year end programs
- Provide data for publication
- Provide quarterly analysis of branch performance
- Prepare ad hoc required by the top management

Credit Libanais Bank, Lebanon

March 2011 – November 2016

Financial Analyst & Control – Financial Control department

- Consolidated Balance Sheet and P&L accounts for Credit Libanais Group
- Analysis of the P&L accounts and identifying key variance
- Provide comparisons of actual expenses and revenues vs budget plan
- Preparing Balance Sheet and P&L accounts for the affiliated companies
- Compiling special financial reports requested by management
- Complete quarterly analysis of branch performance
- Supporting the external auditors in their interim and year end programs
- Controlling regularization accounts
- Assisting in the preparation of the annual report
- Assisting in the budget planning process

Credit International Bank, Senegal, Dakar
(Subsidiary of Credit Libanais in Senegal)

September 2009 – February 2011

Senior Internal Audit

Assisting in the establishment of the bank

- Implementation of the internal control procedure
- Coordination between risk management in Credit Libanais and head of department in order to set the procedures

- Monitoring the proper implementation of procedures
- Controlling daily operations
- Monitoring of inter related movement of accounts
- Compiling specific reports requested by management and the mother company

Credit Libanais Bank, Lebanon

June 2006 – August 2009

Overseas Responsible – Accounting Department

Handling and managing accounting and financial reports for the foreign entities

- Balance Sheet and P&L accounts
- Assets Liabilities management report
- Annual financial statements to the auditors
- Compiling monthly reports to the Central Bank of Bahrain and Cyprus
- Compiling monthly reports to the management
- Overseas entities budget preparations

Credit Libanais Bank, Lebanon

August 2003 – May 2006

Controller Accounts Officer – reconciliation Department

- Controlling nostro and internal accounts

Education

In progress	Certified Management Accountant
2004 – 2007	“American University of Science & Technology” – Achrafieh B.A. in Banking and Finance
2000 – 2003	“Freres Gemayize” – Achrafieh T.S. Expert Comptable

➤ **Seminars:**

- **Lebanese Financial Regulations (June 2014) – Central Bank Certification with merit**
- **Executive Development Program, 2009 – 2010 (Managerial program)**
 - Financial analysis & credit risk assessment
 - Project management – by Milestones
 - Customer focused management – by Milestones
 - Strategic management – by Milestones
 - Asset liability management – by Leading minds
 - Real team building – by Matters
 - Leadership & motivation – by International Consulting & Training Network
 - Negotiation for better results – by International Consulting & Training Network

Languages

Arabic / French / English: Fluent speaking, reading, writing.

Computer Skills

- Bank system program: ICBS, Misys, Delta, Hyperion
- All standards WINDOWS applications: WORD, EXCEL, POWERPOINT