

# Michel Samarani

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## EDUCATION

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### Lebanese American University | Byblos, Lebanon

2020-Present

- BS in Business Management
- GPA: 3.2/4 – Honor's List
- Expected Graduation Date: June 2023

### L'Athenee de Beyrouth | Bsalim, Lebanon

2005- 2020

- French Baccalaureate, Life Science

## PROFESSIONAL EXPERIENCE

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### Human Resources Internship – Lia Assurex

March 2023 - April 2023

- Assisted in the creation of performance appraisal data systems
- Analyzed performance scores for star employee identification and succession
- Assisted in the digital transfer of employee profile forms

### Internship – Ant Ventures

June 2023 - July 2023

- Engaged in daily tasks related to the following business lines: Purchasing, Cost Control, Marketing, Catering, Human Resources and Accounting.
- Delved into the communication and coordination process between the different departments

## CERTIFICATIONS

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- The Fundamentals of Project Management – Google Digital Garage – April 2023
- The Fundamentals of Digital Marketing – Google Digital Garage – February 2023

## EXTRACURRICULAR ACTIVITIES

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### Scout – Chief of Unit, Groupe L'Athenee de Beyrouth

September 2021 – Present

- Active member for 13 years
- In charge of training and developing a unit of 30 young adolescents
- Planned and managed all related activities and camps, including fundraising

### Volunteering

September 2016 - Present

- Contributed to the renovation of houses after the Beirut blast
- Participated in several beach cleanups along the Lebanese coast
- Took part in meal preparation and delivery processes (over 200 daily meals) in support of the Beirut blast victims

## SKILLS

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- Computer Skills: Microsoft Office
- Languages: English: Fluent | Arabic: Fluent | French: Fluent
- Hobbies: Music: Bass Guitar | Sports: Gym & Boxing | Outdoors: Camping & Hiking | Reading