



Zakaria Zakaria

Autocad Draftsman

شركة الهدى للتجارة العامة at

Location: Lebanon

Education : Diploma, المعلوماتية الإدارية

Experience: 13 Years, 3 Months

CONTACT

Location: Lebanon
Name: Zakaria Zakaria
Mobile Phone: +961.81732446
Country: Lebanon
Email Address: zakaria_b_j@hotmail.com

LAST CV UPDATE: 2023-05-14

REF.: CV84339584

TARGET JOB

Target Job Title: Administrative Officer
Career Level: Mid Career
Target Job Location: Jordan; Lebanon; Saudi Arabia; UAE; Canada; Qatar
Employment Type: Full Time Employee

PERSONAL INFORMATION

Date of Birth 26 June 1995 (Age: 27)
Gender Male
Nationality Lebanon
Additional Nationalities -
Residence Country Lebanon
Name in Arabic زكريا زكريا

EXPERIENCE (13 YEARS, 3 MONTHS)

February 2022 - Present

Autocad Draftsman

شركة الهدى للتجارة العامة at

Location: Halba, Lebanon

Company Industry: -

Job Role: Design, Creative, and Arts

Autocad رسام في برنامج

February 2022 - Present

Office Administrator

at al-huda for general trading

Location: Lebanon

Company Industry: -

Job Role: Management

February 2010 - Present

فني شبكات

at self store

Location: Lebanon

Company Industry: Telecommunications

Job Role: Maintenance, Repair, and Technician

تمديد وبرمجة انترنت

August 2015 - February 2022

سائق

الجيش اللبناني at

Location: Lebanon

Company Industry: Military & Defense

Job Role: Logistics and Transportation

August 2015 - February 2022

منظم حركة العتاد اليومي

الجيش اللبناني at

Location: Lebanon

Company Industry: Military & Defense

Job Role: Management

تنظيم ومراقبة حركة العتاد اليومي وأمين مخزن

August 2015 - February 2022

مدخل بيانات

الجيش اللبناني at

Location: Lebanon

Company Industry: Military & Defense

Job Role: Accounting and Auditing

February 2010 - August 2015

صيانة الحاسب الالى

at زكريا كومبيوتر

Location: Lebanon

Company Industry: Technical Maintenance & Repair

Job Role: Maintenance, Repair, and Technician

صيانة وبرمجة الكمبيوتر

EDUCATION

Diploma, المعلوماتية الإدارية

at معهد السعادة الفني

Location: Lebanon

June 2022

High school or equivalent, علوم الحياة

at ثانوية فندق الرسمية

Location: Lebanon

June 2014

Grade: 80 out of 100

SPECIALTIES

Computer Skills

Questions: 0

Answers: 0

Hardware Support

Questions: 0

Answers: 0

First Aid

Questions: 0

Answers: 0

Business Organization

Questions: 0

Answers: 0

Leadership

Questions: 0

Answers: 0

SKILLS

مهارات الكمبيوتر

Level: (Expert)

military

Level: (Expert)

public transport

Level: (Expert)

القيادة

Level: (Expert)

mobile

Level: (Expert)

office management

Level: (Expert)

LANGUAGES

French

Level: (Intermediate) | Experience: More than 10 years

English

Level: (Expert) | Experience: More than 10 years

Arabic

Level: (Native) | Experience: More than 10 years

TRAINING AND CERTIFICATIONS

life skills diploma (Certificate)

Issued in: May 2023

الإسعافات الأولية (Certificate)

English tofel (Certificate)