

# KHALED AL HAJJ SHEHADEH

## Business Administration Student

### OBJECTIVE

I am a business administration student at the Lebanese University. I am passionate about sports, social media, and coming up with creative solutions for everyday problems. I look forward to kickstarting my career with an entry level position where I can put my skills to use.

### PERSONAL SKILLS

- Leadership
- Creativity
- Time Management
- Strong Communication Skills

### SOFTWARE PROFICIENCY

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Access
- Microsoft Teams

### CONTACT DETAILS

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Chehime, Mount Lebanon, Lebanon

## EDUCATION

### Lebanese University

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION |  
EXPECTED 2024**

- Looking to pursue a concentration in management

### Chehime Secondary School

**LIFE SCIENCE LEBANESE BACCALAUREATE | JULY 2021**

## EXPERIENCE

### Chehime Al Riyade Football Club

**FOOTBALL COACH, 2020 - PRESENT**

- Growing the community of the club by training members, teaching them the latest techniques, and boosting the performance of the club

### Private Car Trading Shop

**SUMMER TRADING ASSISTANT, SUMMER 2022**

- Managed the sales of the shop and prepared a digital marketing plan for the shop.

## EXTRACURRICULARS

### Muslim Scouts Association

**SCOUTS MEMBER, 2010 - 2023**

- Participated in cleaning Beirut after the August 4 explosion
- Helped in distributing Hygiene kits during the COVID-19 outbreak
- Distributed food boxes to help people affected by the current economic situation
- Engaged in several workshops about team leadership and management as well as acquiring social skills

**SCOUTS LEADER 2023 - PRESENT**

- Led a group of more than twenty scouts and helped them develop social and technical skills.

## HONORS

- Lebanese Football Promotion Cup (2019)

## INTERESTS

- Volunteering
- Photography
- Product Marketing
- Social Media Management