## Fatima Youssef Jradi

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## **Work Experience:**

2022-2023

- 1- Content writer
- 2- Translator
  - Translating projects belonging to various technical fields.
  - Subtitling political and social interviews.
  - Working on projects using different translation techniques.
  - Projects for Freelance companies. o Emotional Intelligence assessment
  - Subtitling for movies and documentaries
- 3- Data entry Specialist

2021-2022

### 1- FREELANCE TRANSLATOR

- Translating projects belonging to various technical fields.
- Subtitling political and social interviews.
- Working on projects using different translation techniques.
- Projects for Freelance companies.
- Subtitling for movies and documentaries
- Emotional Intelligence assessment (Privtae project )
- 2- Translate interviews Action Aid

#### 2020-2021

- 1- Private language teacher
  - ESL teacher for adults
  - Private French session for Level A1
  - Private Arabic teacher

## **Education & Qualification**

2021-2022

• BA in Translation - MU

2022-2023

 Research Master in Applied Computational Linguistic – Lebanese University

### **Certificates**

- 1. Certificate of Completion (Body language )
- 2. Certificate of attendance (Mena digital days)
- 3. Certificate of Completion (Internet marketing basics )
- 4. Certificate of attendance (Strategic planning for cultural institutions )
- 5. Certificate of attendance (Challenges of dealing with information in the digital age )
- 6. Certificate of attendance (Social institutions in modern information)
- 7. Certificate of attendance (Establishing projects)
- 8. Certificate of attendance (Digital culture and digital literature)
- 9. Certificate of attendance (Translation and technology the Dynamic Duet)
- 10. Certificate of attendance (The Arabic translation movement and its role in building new knowledge)
- 11. Certificate of attendance ( Translation as an Intercultural Encounter )

#### **Skills:**

- G Suite Skills

- Lingual skills (acquiring new languages )
- Machine translation tools (SDL Trados)
- Analytic skills
- Commutation Skills
- Research skills (APA Style )
- Content writing skills

# **Computer Skills:**

- Excel
- PowerPoint
- Word
- Access
- Html
- CSS
- Php

## Languages:

- Arabic (Native)
- English (superior)
- French (advanced high)
- Turkish (advanced mild)