

Yara Amer

Architect

Beirut, Lebanon

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EDUCATION

Lebanese University, Hadath, Lebanon
Bachelor of Architecture

Oct. 2018 – June 2021

Lebanese University, Hadath, Lebanon
Masters of Architecture

Oct. 2021 – July 2023

WORK EXPERIENCE

June 2022 – July 2023 **ANG Construction, Hasbaya**

Position: Architect & Assistant manager

- Provided 10+ executional and permit files
- Managed a house renovation project in Kferhamem to create a functional space, it included demolition, blocks construction, partitions between rooms, tiling and paint works, tasks done:
 1. Contacted and held meetings with client
 2. Drew all renovation plans and ideas
 3. Calculated the bill of quantities
 4. Called all suppliers for pricing and purchasing
 5. Supervised all site works
- Managed a guesthouse project in Hasbaya that included a small chalet and landscaping works, responsibilities:
 1. Communicated with client
 2. Provided plans, sections, elevations and a 3D volume
 3. Bill of quantities
 4. Called all suppliers for pricing and purchasing
 5. Supervised all site works and contacted all workers
- Followed up with previous projects' problems (leakage ones in particular)
- Prepared daily, weekly and financial needs reports and designed Architectural proposals templates
- Held all masonry pricing in Tenders' department

May 2023 – present

Freelance Architect

- Managing a house renovation in Mimes, to create a functional and beautiful space, meanwhile preserving the traditional theme of the house.
- Drawing permit and executional files .

INTERNSHIPS

April – June 2022 **ANG Construction, Hasbaya**

Position: Intern

- Took as built dimensions of 10+ projects, and provided all the necessary drawings
- Created 2D drawings and 3D volumes for two villas.
- Assisted project managers with cost estimates.

July – Sept. 2020 **Dima Raydan Architects, Lebanon**

Position: Intern

- Attended construction works on site.
- Created Architectural plans, sections and elevations.

VOLUNTEER WORK & EXTRA-CURRICULAR ACTIVITIES

- **Volunteer:**
Al Khalwat Social and Cultural Hub, Lebanese Red Cross, DAFA, Civil Defense, HOUNNA, YMDA campaign, TEACH campaign, Rebuild Beirut, Dar Al Aytam. Kidscan,
- **Vice President** at Al Khalwat Social and Cultural hub, Jan. 2023.
- **Art Committee Responsible** - HOUNNA

CERTIFICATIONS /AWARDS

- Certificate in participation and first-place winner in debate, AUB/STAY, Lebanon – Sept. 2022
- Certificate of Completion, Entrepreneurship program, American Embassy – Tatweer baladna, Lebanon – May 2022
- Certificate of participation, Art competition concerning Women empowerment, UNDP – Canadian Embassy - March 2022
- Certificate of competition, YALA program/ Cohort 5, advocacy and personal skills training, NWN – MUBS, Lebanon

SKILLS

COMPUTER: Microsoft Office (Word, Excel, Power Point), Canva, Photoshop, AutoCAD, Sketchup, Lumion.

LANGUAGES: Arabic (Native), English (Fluent), Portuguese (Fluent), French (Intermediate), Spanish (Basic).

SOFT SKILLS: Team work, Leadership, Communication, Problem solving, Negotiation, Budget Planning, Client relations,