

Ghada Al Khayat

📍 Ras Al Nabeh, Lebanon

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in @ghadakhayat

Education

2018 – 2022 **Lebanese International University**, Bachelor degree In Food Science and technology
Beirut, Lebanon

2016 – 2017 **Kamal Joumblat high school**, Lebanese Baccalaureate in life science

Professional Experience

09/2022 – present **Touch Lebanon**, Call Center
Beirut, Lebanon

- Managing large amounts of inbound and outbound calls in a timely manner
- Following call center “scripts” when handling different topics
- Identifying customers’ needs, clarifying information, researching every issue, and providing solutions

03/2021 – 04/2022 **Chamsine bakery**, Food quality and safety
Khaldeh, Lebanon

- Practiced Different Laboratory tests
- Visited various production department
- Acquainted with the production process

08/2021 – present **BAU cafeteria**, Cachier
Dibbiyeh, Lebanon

2018 – 2019 **Chamsine bakery**, Sales Women
Damour, Lebanon

Extra-Curricular activities

2021 **Youth Leadership programme**, UNDP Lebanon, 7th cohort
Beirut,, Lebanon

- Engaged in training delivered by Riyada innovation
- Learned about business planning

2021 **Microwork training**, DOT Lebanon
Beirut,, Lebanon

Volunteering

2017 – 2019 **LIU events club member**
Beirut, Lebanon

- Assisted in organizing many events in my university:
- IEEE
- Art week
- Job Fair

References

Available upon request

Skills

Problem solving



French,English, planning and
organizing, skillful customer service

