

Salma Saadeh

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EDUCATION

08/20 – 12/22	Rafik Hariri University Bachelor of English Language, half of the major courses are literature. Expected Date of Graduation: December, 2022 Relevant Courses Taken: English Composition and Rhetoric, Advanced Academic Writing, Creative Writing.	Mechref, Lebanon
08/19 – 05/20	American University of Beirut 1 year in Nursing School	Beirut, Lebanon
09/06 – 06/19	Al-Iman Pilot School Class of 2019 in Economic & Sociology	Beirut, Lebanon

EXTRACURRICULAR ACTIVITIES

- Participated in Model United Nation at Lebanese American University. (2019)
- Participated in Creative Writing Camp at Lebanese American University and placed 3rd in the competition. (2018)
- Participant in the Global Youth Climate Training presented by Oxford and Global Youth Coalition (May 2023 – October 2023)

EXPERIENCE

05/23 – 07/23	English teacher at Unicef (Elementary Syrian refugees)
11/23 – Present	Copywriter & Partner at Gleam
12/23 – Present	Founder of Salma's Class
12/23 – 1/24	Hosted a four-week intensive English course. (Tackled 4 major areas, writing, comprehension, grammar, and conversation. The curriculum was carefully devised to accommodate learners with a basis in the English language. The overall purpose of the course was to boost the students' skills and provide them with a clear and constructive guide for enhancing their English language. The students then took an anonymous survey and provided honest feedback on the course, leaving an overall positive impression and continued to inquire if there will be a level 2, which is currently under study and consideration).

SKILLS

Languages:	Fluent in English (writing, reading and speaking). Fluent in Arabic (writing, reading, and speaking).
Computer Skills:	MS Word PowerPoint.
Courses:	Introduction to Digital Marketing(101) – SEO & Content Marketing.
Research Skills:	Advanced academic research skills.
Soft Skills:	Good communication Skills. Good Analytical Skills. Adapts to different environments easily. Open to receive knowledge and give out knowledge.