



CV

Majd Arabia

Personal Information:

Date of Birth: January 5th, 2001

Nationality: Syrian

Marital Status: Single

Address: Beirut-Lebanon

Phone Number: +96171713432

Email: arabymajd@gmail.com

Objective: Highly motivated and dedicated professional seeking a challenging position where I can apply my expertise in biochemistry systems. I aim to contribute to an institution that fosters creativity, self-development, and innovation.

Work experience:

I. Medical Lab Technician

IDMC "iklim diagnostic medical center"

1/9/2023-present

- Collect various types of patient samples, such as blood, urine, or tissue specimens, ensuring proper labeling and documentation
- Prepare collected samples for analysis by centrifuging, aliquoting, and preserving them as necessary
- Operate and maintain a variety of laboratory equipment, including microscopes, analyzers, and other specialized instruments
- Conduct quality control procedures to ensure the accuracy and reliability of test results
- Perform various medical tests, including hematology, microbiology, chemistry, and immunology tests, following standard protocols and procedures
- Record and maintain accurate records of test results and patient information in the medical center system
- Identify and resolve technical issues with laboratory equipment, instruments, or test results to ensure smooth operations

I. Assistant Pharmacist

"Al Moasat Health Dispensary"

6/1/ 2023 -1/ 4/2023

"Al Amana Pharmacy"

5/4/2023 - 16/5/2023

- Assisted the pharmacist in drug sales, resulting in increased revenue.
- Conducted accurate data entry and ensured proper documentation.
- Dispensed prescriptions with precision and adhered to regulatory standards.
- Managed medication orders efficiently to ensure a well-stocked inventory.
- Provided exceptional patient assistance and addressed their inquiries effectively.
- Prepared daily reports to maintain accurate records and monitor pharmacy operations.

I. Private Teacher

10/2021 - 9/2022

Instructed high school students in biology and chemistry, enhancing their understanding and academic performance.
Delivered engaging lessons in various science subjects to middle school students.

I. We Design

4/2019 - 10/2019

- Engaged in all aspects of the printing business, specializing in t-shirts, mugs, clothes, and more.
- Demonstrated exceptional sales skills, consistently surpassing targets and driving significant revenue growth.
- Applied strong problem-solving abilities to effectively address customer needs and provide innovative solutions.
- Maintained meticulous records by preparing comprehensive daily reports, monitoring sales performance, tracking inventory, and analyzing market trends.
- Showcased creative expertise by designing and decorating balloons for events, contributing to memorable and visually captivating experiences.
- Crafted visually appealing posters to promote events and enhance brand visibility.
- Specialized in wedding decoration, bringing dreams to life by creating enchanting and personalized setups for couples' special days

Education:

Bachelor of Biochemistry, Lebanese University, 2022

General Secondary Certification of Education (Al Aman High School), 2019

Languages:

Arabic: Native

English: Fluent in speaking, reading, and writing

French: Intermediate in speaking, reading, and writing

Courses:

BBC English, 2017

Communication Skills (Anera Course)

Pharmacist Assistant (Anera Course)

Activities & Voluntary Work:

Trainer with a private football coach with Caritas

Trainer with a private basketball coach with Caritas

Volunteered with the association "Tajamo Chabab Darya" for environmental cleanliness.

Skills:

- Attention to detail
- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Strong communication and interpersonal skills
- Analytical and problem-solving abilities
- Quick learner with adaptability to new ideas and environments

- Data analysis
- Adobe Photoshop
- Video editing using Adobe Premiere

Interests:

Sports: Football, swimming, and volleyball (actively participate)

Reading books: Textbooks and novels

Certifications & References: Available upon request.