

Career Objective

I am a highly motivated and hardworking individual looking for a responsible role in a reputable organization; where I can make the best of my potential and contribute to the organization's growth.

Experience

ABO NAJEM GROUP (ANG)

December 2021 – July 2022

Graduate Accountant

- Provide professional level support related to research and creative activities.
- Conduct various research experiments and analyzing data.
- Client Communication.
- Demonstrated strong knowledge of my accounting principles and how they will be applied.

ABO NAJEM GROUP (ANG)

January 2021–November 2021

Customer Service

- Handling complaints and issues.
- Collecting and analyzing feedback.
- Building strong customer relationships.

Al Bohsasa Restaurant

February 2018- December2020

Lead Waiter

- Managing and Supervising Staff .
- Maintaining inventory and ordering supplies.
- Ensuring cleanliness and safety .

Education

Lebanese International University (LIU) – Nabatieh, Lebanon

2020 – 2022

Bachelor of International business Management .

Skills

- High level English language.
- Microsoft office proficiency.
- Negotiation.
- Attention to detail.

- Diplomacy and tact
- Leadership
- Multitasking
- Strong Communication
- Ability to work in a team
- Ability to remain calm under difficult circumstances

Volunteer Work

Lebanese Red Cross:

December 2019 – Present

- Emergency Management Sector: First-Aid worker, First Response, EMTB
- Youth Sector: President, Trainer, treasurer, Drive

Volunteer at DPNA

AFC Diploma D in football coaching

ACTIVATES:

- *Football player*
- *Reading, shopping, swimming*

References: Available upon request