

Omar Saidy

Phone:

+961 76661341

E-Mail:

Omar_5044@hotmail.com

Location:

Beirut, Lebanon.

Personal Details

Date of birth:

Novomber 12, 1996

Gender:

Male.

Place of birth:

Beirut, Lebanon.

Nationality:

Lebanese.

Skill Highlights

- Microsoft Office (Word, Excel, Power point).
- Computer Software: Dolphin system.
- Computer Software: Softmind.
- Website Software: Ecomz.

Languages

Arabic  100%

English  75%

Frensh  75%

Hobbies

Technology
Sports
Music

Education

BA

2016 - 2021

Modern University for Business & Science Beirut, Lebanon.

Bachelor of Arts in Business administration.

BACC II

2013 - 2014

Lycee du Musee, Beirut, Lebanon.

Lebanese Bacculaureate in Socio Economies.

Employment

Customer Relationship Manager

2023 - Present

Acecraft, Hazmieh, Lebanon

- Monitor relationships with existing customers.
- Collect more information about our clients list.
- Track marketing metrics and trends.
- Suggest new methods to address customers' needs.
- Assist with organizing promotional events to reach prospective customers.
- Attract new customers.
- Assist placing new orders based on our market needs.

Web Master

2023 - Present

Acecraft, Hazmieh, Lebanon

- Fix website errors.
- Keep website SEO friendly (Tags, pictures titles).
- Review and update website content.

Sales and Cashier

2019 - Present

Home & Beyond, Hazmieh, Lebanon

- Manage transactions with customers.
- Ensure pricing is accurate.
- Collect payments.
- Fixing issue (receipts, refunds, exchange).
- Resolve customers' complaints.
- Ensure shelves are fully stocked.
- Greet and direct customers.
- Cross-sell products.
- Inform customers about discounts and special offers.
- Provide customers feedback.
- Daily closing routines.

Sales and Cashier

2015 - 2019

GS Stores, Beirut, Lebanon

Cashier

2013 - 2014

Saidy's Juice, Beirut, Lebanon