

Mohammad Akram El-Halabi

Beirut, Lebanon

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Lebanese | Date of Birth: Mar 14,1995

Self-Motivated and Resilience Sales Executive Ready to Work.

Safety Awareness	Excellent customer
Time management	service
Self-Motivated	Problem Solving
Analytical Thinking	Organized
Honest	Passionate
Good listener	Communication skills

Degrees:	BA, Accounting, LIU, Lebanon (2021)
Technologies:	MS Excel, MS Word, Omega, Bird, SAP
Languages:	English and Arabic, French and Spanish

WORK HISTORY

Sales executives, shams international. Jun 2020- Jan 2024

- generate deals by personally visiting targeted customers business offices and offering our beauty, cosmetic &personal care products.
- taking the responsibility of all the sales department, And take the decision.
- taking on leaderships roles & Fast-track deals.

Passengers service agent, Lebanese Airport Transport. April 2022 – Feb 2023

- Counter check in agent: checking all documents for passengers needed for traveling and check them on flight.
- Gate responsible: responsible for boarding passengers and double check all visas and documents.
- Flight responsible: preparation flight in which can provide all passengers facilities and being comfortable.

Junior accountant, Quazzaoui.co lebanon june2021-Aug 2021

- Training in software SAP, prepare a balance sheet and income statement.
- Posting journal entries, maintaining accounts receivable and accounts payable.
- Paying monthly payroll, and posting all the expense transaction.

Accountant Intern, Practical Accounting Academy, Lebanon Oct 2020 -Apr2021

- Received direct hands-on training and practice on all accounting transactions ranging from simple data entry to tax declarations and all the way up to tax.
- Went through Reconciliations and NSSF official papers.
- Practiced accounting transactions, sales and purchasing, salaries and wages, income tax declaration, profit and loss, balance sheet.

Cashier, KFC Lebanon.

Jun 2016-Sep 2017

- Performed all checkout procedures quickly and accurately with 100+ happy customers/day on weekdays and 300+ happy customers/day a weekends.
- Greeted customers warmly upon their entry and maintained a positive attitude during high traffic periods.
- Excellent customer service, employe of the month for solving and helped customers with any questions including giving free meals and cash back.

EDUCATION

BT1, Accounting, Debes Vocational Center, Lebanon	2013
BT3, Accounting, Debes Vocational Center, Lebanon	2016
BA, Accounting, LIU, Lebanon	2021

ADDITIONAL EXPERIENCE

➤ **Certifications.**

1. Bird Accounting software Course, junior Accountant, Senior Accountant. 2020
2. Handling of dangerous Goods LCAA Regulations. 16 May 2022
3. Airport Services Passenger & Baggage Handling May 2022
4. SMS Awareness (Aviation Basics & safety) April 2022
5. Live Animals Regulations. April 2022
6. First Aid & Legislation Training 1 June 2023

ISAGO PROVIDER (IATA SAFETY AUDIT FOR GROUND OPERATIONS).

➤ **Extracurricular Activities**

Boy Scout Captain, Leader Lebanon 2013-2016

- Organized multiple camping trips a year including budgeting and logistics.
- Trained a team of 7 boys on survival techniques and camping skills.
- Planned fundraising events of 500 attendees to collect money for the needs of the team.

